



Expression of Interest for Consultancy on Data Analysis and Development of Nandi County Government Nutrition Scorecard Report

TERMS OF REFERENCE

1. Background

The National Taxpayers Association (NTA) is an independent, non-partisan organization focused on promoting good governance in Kenya through citizen empowerment, enhancing public service delivery and partnership building. Since 2006 NTA has implemented programs focused on building citizen demand and strengthening government service delivery performance to enhance accountability through monitoring of the quality of public services and management of devolved funds. **NTA envisions a taxpayer responsive government delivering quality services to all through a mission to undertake taxpayer-transforming research & capacity building through partnerships to influence government policy and strategy.** The objectives of the NTA are:

- i. To ensure that taxpayers' money is used to deliver quality services, such as health, education, agriculture, roads, and water, etc., for all Kenyans
- ii. To ensure transparent and citizen-responsive management of taxpayers' money in devolved governments
- iii. To sensitize citizens on their rights and responsibilities as taxpayers.

NTA in partnership with Christian Aid is implementing a project dubbed "*Afya Bora Sauti Yangu*". The overall objective of the project is "*To enhance the capacity of communities to improve their participation in the nutrition program's resources in Nandi County by 2023.*" It is imperative to have citizens that are active stakeholders in the health sector advocating for aligning health budgets to the critical health planning documents. Further, these health stakeholders must be directly linked with the communities as envisaged in the Kenya Community Health Strategy (2020-2025). NTA is working with Community Health Committees (CHCs), Community Health Volunteers (CHVs) and Health Facilities Management Committees (HFCs) to advocate for the alignment of planning and budgeting documents. These essential health stakeholders have legitimate roots in their community and will be influential resource persons supporting that strategic nutrition plans are given life through budget allocations.

2.0 Rationale

The 2010 Constitution provides a legal framework that guarantees Kenyans an all-inclusive rights-based approach to health service delivery. It provides that Kenyans are entitled to the

highest attainable health standards, including the right to healthcare services and reproductive health care (Article 43). Article 53 provides for the right of every child to basic nutrition, shelter and healthcare. In Article 56, the constitution provides that the state shall implement affirmative action designed to ensure that minorities and marginalized groups have reasonable access to water, health services and infrastructure.

Devolution allows the county governments to design innovative models and interventions that suit the unique health needs in their contexts, encourage effective citizen participation and make autonomous and quick decisions on resource mobilization and management of possible issues. However, the sector in nearly all counties is currently bedevilled with monumental challenges ranging from capacity gaps, human resource deficiency, lack of critical legal and institutional infrastructure, rampant corruption, and a conflictual relationship with the national government. The net effect of these challenges is the stagnation of healthcare and even a reversal of some gains made.

3.0 Specific Tasks

- i. Undertake a desk-based review for all relevant nutrition policy documents at national and sub-national levels, that will inform the development of the scorecard indicators.
- ii. Develop a data collection tool that facilitates CHWs to collect data for a nutrition scorecard for Nandi County.
- iii. Further, to review the last two CIPD's to isolate the orientation of the county on matters of nutrition.
- iv. Effectively train and work with CHWs in data collection in their respective sub-counties.
- v. Develop a contract for CHWs on data collection, clearly defining their responsibilities and expectations.
- vi. If need be, write a recommendation letter for CHWs to collect data from their respective areas.
- vii. Develop a data collection tool to be used by the CHWs.
- viii. Develop the Nandi County Government Scorecard Report based on the data collected by CHWs.
- ix. Provide practical recommendations to Nandi County Government and civil society actors and on effective policy options based on the findings of the analysis.

3.1 Outputs (Expected Deliverables)

- i. Inception report indicating how the consultant(s) propose to carry out the tasks with timelines, the methodologies, the rationale, expected results and an outline or table of contents for the final report.
- ii. Further, a list of the documents that the consultant will rely on, to undertake the desk-based review.
- iii. Presentation of draft of the Community Health Scorecard Report to stakeholders during validation meetings.
- iv. Final Nandi County Government Health Scorecard Report containing the key findings, and recommendations.
- v. The consultant will be required to avail themselves for the launch of the report.

4. Duration of the Contract

The consultancy is expected to take **10 days** from the date the contract is signed.

5. Remuneration/Consultancy Fees

The consultancy fees shall be as agreed with the consultant based on the best value for money. The consultancy fees shall be **inclusive of statutory tax deductions**. Payable by cheque or EFT transfer as the consultant may prefer.

6. Bid Requirements

Consultants who meet the requirements of this assignment should submit an Expression of Interest of **maximum 5 pages** which should include the following:
Suitability statement that expresses commitment to availability for the entire period of the assignment:

- i. Master's degree in a field of relevance for the evaluation (i.e., community health, Nutrition, Preventive and Promotive health, Public Financial Management).
- ii. At least 3 years of work experience in a research, evaluation, audit, reporting and/or monitoring area that required collecting data in the field.
- iii. Brief statement on the proposed methodology including a detailed work plan.
- iv. Updated curriculum vitae of the consultant(s) clearly spelling out the relevant qualifications and experience.
- v. Evidence of previous assignments that are linked to nutrition and development scorecards.
- vi. Contacts of three organizations that have recently contracted the consultant(s) to carry out similar tasks.
- vii. Financial proposal with daily costs per activity which shall be part of the 5 pages.

7. Application Process

Expression of Interest that clearly articulates the consultant(s) understanding of the terms of reference, methodology for executing the work, including key deliverables and tentative budget should clearly indicate **“Expression of Interest for Consultancy on Data Analysis and Development of Nandi County Government Nutrition Scorecard Report”**

This should be submitted to **admin@nta.or.ke** on or before **1500 hours local time on 20th January 2023**.

The National Taxpayers Association is an equal opportunity employer although we give preference to women, youth and people with disabilities (PWDs). Further, NTA upholds the 2010 Constitution of Kenya (Article 53) which recognises the right of all children to be protected from abuse, neglect, harmful cultural practices, all forms of violence, inhumane treatment and punishment, and hazardous or exploitative labour.

