

Citizen's Local Authority Transfer Fund Report Card for Tetu, Nyeri Town & Mukurwe-ini Constituencies, Nyeri South District



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1.0 Introduction

- This Citizen Report Card (CRC) has been researched and published by the National Taxpayers Association (NTA) to sensitize citizens, elected officials, and civil society organisations on the management of devolved funds, and the provision of district services.
- The publication has been developed by the NTA Secretariat and Regional NTA staff.
- NTA is a national, independent, non-partisan organization focused on improving the delivery of services and the management of devolved funds for the benefit of all Kenyans.
- The NTA is committed to working with the Government of Kenya to improve service delivery at the district level and the management of devolved funds.
- The NTA assessed all CDF/LATF projects funded in the financial year (FY) 2006-07 in 23 constituencies and 8 municipalities in 8 districts¹ across all provinces.
- This report presents the findings from research in Tetu, Nyeri Town & Mukurwe-ini Constituencies, Nyeri South district.

2.0 Executive Summary

- A summary of the main findings from the NTA research in Tetu, Nyeri Town & Mukurwe-ini Constituencies are listed below.
- Project profiles and digital photographs of all LATF projects visited and assessed are listed in Annex 1.
- The key findings are as follows:

Tetu Constituency

Kshs. 1,302,555 of taxpayers' money has been badly used due to complete and incomplete projects

90% of the total LATF funds awarded in FY 2006-07 have been spent on complete and incomplete projects

Kshs. 50,000 of taxpayers' money is unaccounted for

4% of the total LATF funds awarded in FY 2006-07 are missing and unaccounted for

Nyeri Town Constituency

Kshs. 2,150,000 of taxpayers' money has been badly used due to complete and incomplete projects

29% of the total LATF funds awarded in FY 2006-07 have been spent on complete and incomplete projects

Kshs. 1,350,000 of taxpayers' money is unaccounted for

18% of the total LATF funds awarded in FY 2006-07 are missing and unaccounted for

Mukurwe-ini Constituency

Kshs. 379,000 of taxpayers' money has been badly used due to complete and incomplete projects

22% of the total LATF funds awarded in FY 2006-07 have been spent on complete and incomplete projects

Kshs. 60,000 of taxpayers' money is unaccounted for

4% of the total LATF funds awarded in FY 2006-07 are missing and unaccounted for

¹ These are Nairobi West, Garissa, Mombasa, Nyeri, Uasin Gishu, Kisumu, Busia and Machakos districts.

3.0 Recommendations for His Worship the Mayor and the ward councillors

1. Complete all incomplete LATF projects as soon as possible.
2. Trace and fully account for all missing funds.
3. Reduce by 100% badly built LATF projects in FY 08-09.
4. Make available all records of LATF projects, plus Bills of Quantities.

Table 1: Summary Findings from NTA Audit of LATF Projects in Tetu Constituency

Category	Project Assessment Classification	No. of Projects	Budget Awarded	Budget Spent	Budget Unaccounted For
			Kshs.	Kshs.	Kshs.
A	Well built, complete projects - good quality construction, good value for money for taxpayer's	-	-	-	-
B	Badly built, complete and incomplete projects - poor quality construction, money wasted, poor value for money	7	1,302,555	1,302,555	-
C	Well built, incomplete projects - project not yet complete, being built in phases, so far well built	1	100,000	100,000	-
D	Abandoned Projects - projects are incomplete and not funded in the last year, taxpayer's money is wasted	0	-	-	-
E	Ghost projects - officially allocated funds, but project does not physically exist	4	50,000	-	50,000
F	Missing funds - funds awarded are higher than what the project location had actually spent	0	-	-	-
Total		9	1,452,555	1,402,555	50,000

Main Findings	Summary of Funds (Kshs.)	% of Total
Total Money Badly Used (B Projects)	1,302,555	90%
Total Money Wasted (D Projects)	-	-
Budget Unaccounted for	50,000	3%

Table 2: Summary Findings from NTA Audit of LATF Projects in Nyeri Town Constituency

Category	Project Assessment Classification	No. of Projects	Budget Awarded	Budget Spent	Budget Unaccounted For
			Kshs.	Kshs.	Kshs.
A	Well built, complete projects - good quality construction, good value for money for taxpayer's	7	3,703,908	3,703,908	-
B	Badly built, complete and incomplete projects - poor quality construction, money wasted, poor value for money	5	2,150,000	2,150,000	-
C	Well built, incomplete projects - project not yet complete, being built in phases, so far well built	1	300,000	300,000	-
D	Abandoned Projects - projects are incomplete and not funded in the last year, taxpayer's money is wasted	0	-	-	-
E	Ghost projects - officially allocated funds, but project does not physically exist	4	1,350,000	-	1,350,000
F	Missing funds - funds awarded are higher than what the project location had actually spent	0	-	-	-
Total		17	7,503,908	6,153,908	1,350,000

Main Findings	Summary of Funds (Kshs.)	% of Total
Total Money Badly Used (B Projects)	2,150,000	29%
Total Money Wasted (D Projects)	-	-
Budget Unaccounted for	1,350,000	18%

Table 3: Summary Findings from NTA Audit of LATF Projects in Mukurwe-ini Constituency

Category	Project Assessment Classification	No. of Projects	Budget Awarded	Budget Spent	Budget Unaccounted For
			Kshs.	Kshs.	Kshs.
A	Well built, complete projects - good quality construction, good value for money for taxpayer's	2	550,000	550,000	-
B	Badly built, complete and incomplete projects - poor quality construction, money wasted, poor value for money	3	379,000	379,000	-
C	Well built, incomplete projects - project not yet complete, being built in phases, so far well built	2	700,000	700,000	-
D	Abandoned Projects - projects are incomplete and not funded in the last year, taxpayer's money is wasted	0	-	-	-
E	Ghost projects - officially allocated funds, but project does not physically exist	1	60,000	-	60,000
F	Missing funds - funds awarded are higher than what the project location had actually spent	0	-	-	-
Total		8	1,689,000	1,629,000	60,000

Main Findings	Summary of Funds (Kshs.)	% of Total
Total Money Badly Used (B Projects)	379,000	22%
Total Money Wasted (D Projects)	-	-
Budget Unaccounted for	60,000	4%

4.0 Challenges in undertaking this work

4.1 Inadequate/ lack of access to information from government offices

- In some instances, custodians of information were blatantly uncooperative, especially in cases where project implementation was suspicious. While in other cases, relevant information was hidden by the fund managers and the users for fear of victimisation and other unexplained reasons.

4.2 Threats from those managing devolved funds

- These threats raise concerns on security of the field officers whose lives are put at risk.

4.3 Joint funding and multiple financing of projects

- In some instances, projects received funding from non state actors, in addition to funds awarded by CDF/LATF. This made categorization of such projects difficult.

5.0 NTA Research Methodology

The research methodology involved the following stages and methods.

5.1 Secondary Data Collection and Analysis

NTA Research Officers held a series of meetings with district and constituency officials to collect information on CDF/LATF projects funded in FY 2006-07.

5.2 Project Site Visit and Rapid Assessment, and User Interviews

NTA Research Officers visited all CDF/LATF projects funded in FY 2006-07. At each project site they:

- (i) took digital photographs of the project;
- (ii) interviewed project users living around the project, using a structured CDF/LATF Project Users Questionnaire (see Annex 1); and,
- (iii) undertook a rapid assessment of the project using a structured questionnaire called CDF/LATF Project Rapid Assessment Form (see Annex 2)².

5.3 Desk-based Project Classification

Upon returning from the field, NTA Research Officers analysed the data collected and then classified all projects into one of the six categories below:

Category A Projects – Well built, complete projects

- This category is for CDF/LATF projects which scored above 15 marks out of 30 on the Project Rapid Assessment Form (Annex 2)³, and were found to be well built, with good value for money (i.e. the budget was the right amount for the infrastructure delivered).

Category B Projects – Badly built, complete and incomplete projects

- This category is for CDF/LATF projects which scored less than 15 marks out of 30 on the Project Rapid Assessment Form, and were found to be poorly constructed with poor value for money, and/or with budgets much larger than what was actually received.

³The Research Officer gave each project a score out of 30 marks for: (1) Community participation in project selection/community users satisfaction with the project (10 marks); (2) Project completion status -- on time/within budget? (10 marks); and, (3) Visual assessment of overall quality of construction and finish (10 marks).

⁴ Projects were scored out of 30 marks covering: (i) quality of materials used; (ii) project completion status - on time/within budget?; (iii) project cost - does the project represent value for money?

Category C Projects – Well built, incomplete projects

- This category is for CDF/LATF projects which scored above 15 marks out of 30 on the Project Rapid Assessment Form, and were well built but incomplete, i.e. money was used to build something useful and of good quality, but the infrastructure was incomplete.

Category D Projects - Abandoned Projects

- This category is for CDF/LATF projects which are incomplete and not funded in the last financial year, thus taxpayer's money wasted.

Category E Projects – Ghost projects

- This category is for CDF/LATF projects which had been officially allocated funds but the project did not physically exist, i.e. it was a ghost project.

Category F Projects – Missing funds

- This category is for CDF/LATF projects where the funds awarded was higher than what the project received and spent, e.g. a school was officially awarded Kshs. 600,000 for classrooms and it only received and spent Kshs. 200,000.

5.4 Desk-based Independent Technical Assessment and Strategic Visits

At this stage the NTA Research Officers contracted a local engineer (or quantity surveyor) to undertake an independent desk review which involved: (i) analysis of secondary data and data collected in the field; (ii) strategic field visits to selected projects where additional information was needed; (iii) scoring projects out of 30 marks⁴ and, (iv) classification of all projects into one of the six categories above (See Annex 4 for the Technical Assessment form).



5.5 Desk-based Analysis and Final Project Classification


Following the independent technical assessment, the NTA Research Officer met with the contracted engineer to compare her/his list of categorised projects. The output of this meeting was a final list of categorised projects.



⁴ Projects were scored out of 30 marks covering: (i) quality of materials used: (ii) project completion status - on time/within budget?; (iii) project cost - does the project represent value for money?



Annex 1



Project profiles and digital photographs for all
LATF projects visited and assessed



Project Number	SR37	
Constituency	Tetu	
Project Name	Ward Murraming	
Project Activity	Murraming	
Location/Ward	Tetu	
Councillors Name	John Wahome Ndiritu	
Project Status	Incomplete and in use	
Total Funds Awarded to date	466,000	
Total Funds Spent to date	466,000	
Total Unaccounted Funds	0	
Technical Performance Score	13 %	
Project Classification	B	
Comments	The project is ambiguous. Murraming of the road should be specific i.e murraming road X from point A to B.	



Project Number	SR30	
Constituency	Tetu	
Project Name	Gathinga- Karima Rd	
Project Activity	Ward Murraming	
Location/Ward	Gaaki	
Councillors Name	Chrispus W. Mwangi	
Project Status	Incomplete and in use	
Total Funds Awarded to date	200,000	
Total Funds Spent to date	200,000	
Total Unaccounted Funds	0	
Technical Performance Score	33 %	
Project Classification	B	
Comments	Poor quality murrum used and not properly spread on the road. Some sections of the road do not have gravel.	



Project Number	SR43	
Constituency	Tetu	
Project Name	Githakwa Primary School	
Project Activity	Construction of Latrines.	
Location/Ward	Tetu	
Councillors Name	John Wahome Ndiritu	
Project Status	Complete and in use	
Total Funds Awarded to date	86,555	
Total Funds Spent to date	86,555	
Total Unaccounted Funds	0	
Technical Performance Score	20%	
Project Classification	B	
Comments	The project was imposed on the school, i.e the funding agent forced the project into the school.	



Project Number	SR41	
Constituency	Tetu	
Project Name	Nyamakuyu Cattle dip	
Project Activity	Acaricides and building materials.	
Location/Ward	Muhoyas	
Councillors Name	Joseph Gitonga Kuria	
Project Status	Incomplete and in use	
Total Funds Awarded to date	50,000	
Total Funds Spent to date	50,000	
Total Unaccounted Funds	0	
Technical Performance Score	20%	
Project Classification	B	
Comments	The project was not community based, the building materials were bought but were not accounted for.	



Project Number	SR40	
Constituency	Tetu	
Project Name	Kanjora Cattle dip	
Project Activity	Acaricides and building materials.	
Location/Ward	Muhoyas	
Councillors Name	Joseph Gitonga Kuria	
Project Status	Incomplete and in use	
Total Funds Awarded to date	50,000	
Total Funds Spent to date	50,000	
Total Unaccounted Funds	0	
Technical Performance Score	23%	
Project Classification	B	
Comments	Poorly designed project. Community was not involved hence accountability is questionable.	



Project Number	SR39	
Constituency	Tetu	
Project Name	Ward Murraming	
Project Activity	Murram	
Location/Ward	Muhoyas	
Councillors Name	Joseph Gitonga Kuria	
Project Status	Incomplete and in use	
Total Funds Awarded to date	250,000	
Total Funds Spent to date	250,000	
Total Unaccounted Funds	0	
Technical Performance Score	13%	
Project Classification	B	
Comments	The project is ambiguous, there are no specifications indicating the name of road (s) murramed neither the section activity took place.	



Project Number	SR38	
Constituency	Tetu	
Project Name	Road Grading and murraming	
Project Activity	Murram and diesel	
Location/Ward	Muhoyas	
Councillors Name	Joseph Gitonga Kuria	
Project Status	Missing and doesn't exist	
Total Funds Awarded to date	200,000	
Total Funds Spent to date	200,000	
Total Unaccounted Funds	0	
Technical Performance Score	10%	
Project Classification	B	
Comments	The project is ambiguous, its not known for which section of the road the murram and diesel were bought for.	



Project Number	SR34	
Constituency	Tetu	
Project Name	Rumarumaga- Lilongwe Road	
Project Activity	Murraming	
Location/Ward	Gaaki	
Councillors Name	Chrispus W. Mwangi	
Project Status	Incomplete and in use	
Total Funds Awarded to date	100,000	
Total Funds Spent to date	100,000	
Total Unaccounted Funds	0	
Technical Performance Score	43 %	
Project Classification	C	
Comments	The road is incomplete and is only done with the allocation received. More funding is required to complete the road.	



Project Number	SR51	
Constituency	Tetu	
Project Name	Gaithuri Bridge	
Project Activity	Rehabilitation of bridge	
Location/Ward	Tetu	
Councillors Name	John Wahome Ndiritu	
Project Status	Project is missing and doesn't exist	
Total Funds Awarded to date	50,000	
Total Funds Spent to date	50,000	
Total Unaccounted Funds	0	
Technical Performance Score	13 %	
Project Classification	E	
Comments	No renovation was done on the bridge, it remains a foot bridge and cars cannot pass on it.	



Project Number	1568	
Constituency	Nyeri Town	
Project Name	Kamukuni- Dedan Kimathi fencing	
Project Activity	Fencing public field	
Location/Ward	Central	
Councillors Name	Paul Gachuhi Kanyari	
Project Status	Incomplete and in use	
Total Funds Awarded to date	1,000,000	
Total Funds Spent to date	1,000,000	
Total Unaccounted Funds	0	
Technical Performance Score	70%	
Project Classification	A	
Comments	Well designed and implemented.	

Project Number	1594	
Constituency	Nyeri Town	
Project Name	Central services	
Project Activity	Renovation of town hall	
Location/Ward	Central	
Councillors Name	Paul Gachuhi Kanyari	
Project Status	Complete and in use	
Total Funds Awarded to date	603,908	
Total Funds Spent to date	603,908	
Total Unaccounted Funds	0	
Technical Performance Score	53 %	
Project Classification	A	
Comments	The job was well done and looks good.	



Project Number	1595	
Constituency	Nyeri Town	
Project Name	Airport- Kabiru-ini Rd.	
Project Activity	Murraming road	
Location/Ward	Kiganjo	
Councillors Name	Anthony Warutere Wanjau	
Project Status	Complete and in use	
Total Funds Awarded to date	350,000	
Total Funds Spent to date	350,000	
Total Unaccounted Funds	0	
Technical Performance Score	90%	
Project Classification	A	
Comments	Well designed and implemented	



Project Number	1596	
Constituency	Nyeri Town	
Project Name	Central Services	
Project Activity	Purchase of office vehicle	
Location/Ward	Central	
Councillors Name	Paul Gachuhi Kanyari	
Project Status	Complete and in use	
Total Funds Awarded to date	1,000,000	
Total Funds Spent to date	1,000,000	
Total Unaccounted Funds	0	
Technical Performance Score	90%	
Project Classification	A	
Comments	Good model car and represents value for money	



Project Number	1597	
Constituency	Nyeri Town	
Project Name	Kiganjo Nursery	
Project Activity	Relocation of Nursery	
Location/Ward	Kiganjo	
Councillors Name	Anthony Warutere Wanjau	
Project Status	Complete and in use	
Total Funds Awarded to date	350,000	
Total Funds Spent to date	350,000	
Total Unaccounted Funds	0	
Technical Performance Score	90%	
Project Classification	A	
Comments	Good workmanship is evident and the project is well implemented.	



Project Number	1598	
Constituency	Nyeri Town	
Project Name	Central Services	
Project Activity	Purchase of computers	
Location/Ward	Central	
Councillors Name	Paul Gachuhi Kanyari	
Project Status	Complete and in use	
Total Funds Awarded to date	200,000	
Total Funds Spent to date	200,000	
Total Unaccounted Funds	0	
Technical Performance Score	90%	
Project Classification	A	
Comments	The project lead to improved services, good value for the allocated money.	



Project Number	1599	Photo Unavailable
Constituency	Nyeri Town	
Project Name	Central Services	
Project Activity	Purchase of computers	
Location/Ward	Central	
Councillors Name	Paul Gachuhi Kanyari	
Project Status	Incomplete and not in use	
Total Funds Awarded to date	200,000	
Total Funds Spent to date	200,000	
Total Unaccounted Funds	0	
Technical Performance Score	83%	
Project Classification	A	
Comments	The money was too little to purchase a vehicle, therefore it was deposited in an account.	



Project Number	1572	
Constituency	Nyeri Town	
Project Name	Githima- Riamukurwe Centre road	
Project Activity	Murraming	
Location/Ward	Gatitu	
Councillors Name	John Ndibui Kabui	
Project Status	Incomplete and in use	
Total Funds Awarded to date	350,000	
Total Funds Spent to date	350,000	
Total Unaccounted Funds	0	
Technical Performance Score	30 %	
Project Classification	B	
Comments	The murram is applied in patches giving an impression that there was work done.	


Project Number	1578	
Constituency	Nyeri Town	
Project Name	Kiamwathi- Chorongi Factory Rd- Gatiriini- Itheakua rd	
Project Activity	Road murraming	
Location/Ward	Karia	
Councillors Name	Edward Muteru	
Project Status	Incomplete and in use	
Total Funds Awarded to date	400,000	
Total Funds Spent to date	400,000	
Total Unaccounted Funds	0	
Technical Performance Score	37 %	
Project Classification	B	
Comments	Poorly done as only patches have been done and the gravel doesn't cover the whole road.	


Project Number	1579	
Constituency	Nyeri Town	
Project Name	Ngangarithi-Town View- Karobia Junction- Kiamwathi Rd	
Project Activity	Road murraming	
Location/Ward	Karia	
Councillors Name	Edward Muteru	
Project Status	Incomplete and in use	
Total Funds Awarded to date	300,000	
Total Funds Spent to date	300,000	
Total Unaccounted Funds	0	
Technical Performance Score	37 %	
Project Classification	B	
Comments	Murraming has been done in patches. Heaps of murram is placed in some parts. Doesn't represent value for money.	


Project Number	1586	
Constituency	Nyeri Town	
Project Name	Muhinjas- Kaharo- Kamaru- rui Rd.	
Project Activity	Road murraming	
Location/Ward	Kiruchu	
Councillors Name	Charles M. Gichaga	
Project Status	Incomplete and in use	
Total Funds Awarded to date	700,000	
Total Funds Spent to date	700,000	
Total Unaccounted Funds	0	
Technical Performance Score	23 %	
Project Classification	B	
Comments	The amount allocated was an over valuation of the work. The road requires light grading before placing murram.	


Project Number	1564	
Constituency	Nyeri Town	
Project Name	Kihatha- Giatiti Rd	
Project Activity	Road Murraming	
Location/Ward	Nyeri Town	
Councillors Name		
Project Status	Incomplete and in use	
Total Funds Awarded to date	400,000	
Total Funds Spent to date	400,000	
Total Unaccounted Funds	0	
Technical Performance Score	53 %	
Project Classification	B	
Comments	There is lack of consistency; many spots have been gravelled without continuity.	


Project Number	1580	
Constituency	Nyeri Town	
Project Name	Kihuyo- Kabutano- Nyamiru Rd.	
Project Activity	Road murraming	
Location/Ward	Kihuyo	
Councillors Name	Albert Mwai Ndegwa	
Project Status	Incomplete and in use	
Total Funds Awarded to date	300,000	
Total Funds Spent to date	300,000	
Total Unaccounted Funds	0	
Technical Performance Score	70 %	
Project Classification	C	
Comments	The value of work done and quality of murram compares well with the allocated funds.	

Project Number	1570	 <p>Missing Project</p>
Constituency	Nyeri Town	
Project Name	Kangemi Phase 11	
Project Activity	Street lighting	
Location/Ward	Kangemi	
Councillors Name		
Project Status	Missing	
Total Funds Awarded to date	300,000	
Total Funds Spent to date	0	
Total Unaccounted Funds	300,000	
Technical Performance Score	10%	
Project Classification	E	
Comments	This project was actually undertaken by KPLC and not LATEF.	


Project Number	1571	 <p>Missing Project</p>
Constituency	Nyeri Town	
Project Name	Ibau-ini Drainage/ improvement of skuta road.	
Project Activity	Drainage	
Location/Ward	Gatitu	
Councillors Name	John Ndibui Kabui	
Project Status	Missing	
Total Funds Awarded to date	350,000	
Total Funds Spent to date	0	
Total Unaccounted Funds	350,000	
Technical Performance Score	10%	
Project Classification	E	
Comments	Nothing was done with the allocation as ministry of works routine maintenance is in progress.	

Project Number	1561	 <p>Missing Project</p>
Constituency	Nyeri Town	
Project Name	St. Peters- Chania Bridge	
Project Activity	Street Lighting	
Location/Ward	Chania	
Councillors Name	James Thairu	
Project Status	Missing	
Total Funds Awarded to date	300,000	
Total Funds Spent to date	0	
Total Unaccounted Funds	300,000	
Technical Performance Score	10%	
Project Classification	E	
Comments	No project on the ground.	

Project Number	1563	 <p>Missing Project</p>
Constituency	Nyeri Town	
Project Name	King'ong'o Market	
Project Activity	Drainage construction.	
Location/Ward	Central	
Councillors Name	Paul Gachuhi Kanyari	
Project Status	Missing	
Total Funds Awarded to date	400,000	
Total Funds Spent to date	0	
Total Unaccounted Funds	400,000	
Technical Performance Score	10%	
Project Classification	E	
Comments	There is no drainage construction on site.	



Project Number	1509	
Constituency	Mukurwe-ini	
Project Name	Rutune youth polytechnic	
Project Activity	Construction of classrooms	
Location/Ward	Rutune	
Councillors Name	Benson Gichohi Ngure	
Project Status	Complete and not in use	
Total Funds Awarded to date	250,000	
Total Funds Spent to date	250,000	
Total Unaccounted Funds	0	
Technical Performance Score	77%	
Project Classification	A	
Comments	The construction was well done and good workmanship is evident.	



Project Number	1533	<p style="text-align: center;">Photo Unavailable</p>
Constituency	Mukurwe-ini	
Project Name	Ward murraming	
Project Activity	Murraming	
Location/Ward	Thanu	
Councillors Name	Festus Wanjohi Rukomia	
Project Status	Complete and in use	
Total Funds Awarded to date	300,000	
Total Funds Spent to date	300,000	
Total Unaccounted Funds	0	
Technical Performance Score	63 %	
Project Classification	A	
Comments	Good choice of project, good quality work done.	

Project Number	1521	
Constituency	Mukurwe-ini	
Project Name	Mutonga youth polytechnic	
Project Activity	Digging trenches for foundation and water tank	
Location/Ward	Thanu	
Councillors Name	Festus Wanjohi Rukomia	
Project Status	Incomplete and not in use	
Total Funds Awarded to date	163,000	
Total Funds Spent to date	163,000	
Total Unaccounted Funds	0	
Technical Performance Score	10%	
Project Classification	B	
Comments	Nothing done except for the trenches. Incomplete and out of time. Poor design.	

Project Number	1522	<p style="text-align: center;">Photo Unavailable (Several cattle dips)</p>
Constituency	Mukurwe-ini	
Project Name	Cattle dips	
Project Activity	Renovating the cattle dips	
Location/Ward	Thanu	
Councillors Name	Festus Wanjohi Rukomia	
Project Status	Incomplete and not in use	
Total Funds Awarded to date	66,000	
Total Funds Spent to date	66,000	
Total Unaccounted Funds	0	
Technical Performance Score	23%	
Project Classification	B	
Comments	No scope of work to be done. The allocation seems misplaced.	

Project Number	1532	Photo Unavailable
Constituency	Mukurwe-ini	
Project Name	Kabutio-Thara road	
Project Activity	Murraming the road	
Location/Ward	Thanu	
Councillors Name	Festus Wanjohi Rukomia	
Project Status	Incomplete and in use	
Total Funds Awarded to date	150,000	
Total Funds Spent to date	150,000	
Total Unaccounted Funds	0	
Technical Performance Score	47%	
Project Classification	B	
Comments	Poor quality of work done.	

Project Number	1544	
Constituency	Mukurwe-ini	
Project Name	Njoki-ini dispensary	
Project Activity	Finishing building maternity wing	
Location/Ward	Gakindu	
Councillors Name	Michael Mwangi Kibicho	
Project Status	Incomplete and in use	
Total Funds Awarded to date	500,000	
Total Funds Spent to date	500,000	
Total Unaccounted Funds	0	
Technical Performance Score	47%	
Project Classification	C	
Comments	Well designed and community involved. Project is on-going.	

Project Number	1542	
Constituency	Mukurwe-ini	
Project Name	Kaheti Girls	
Project Activity	Buying principles office furniture, dormitory beds and building bathrooms.	
Location/Ward	Muhito	
Councillors Name	Naftally Kamau Irungu	
Project Status	Incomplete and in use	
Total Funds Awarded to date	200,000	
Total Funds Spent to date	200,000	
Total Unaccounted Funds	0	
Technical Performance Score	73%	
Project Classification	C	
Comments	Work done fairly represents value for the money spent.	

Project Number	1523	Photo Unavailable
Constituency	Mukurwe-ini	
Project Name	Youth/ Women Groups	
Project Activity	N/A	
Location/Ward	Thanu	
Councillors Name	Festus Wanjohi Rukomia	
Project Status	Missing	
Total Funds Awarded to date	60,000	
Total Funds Spent to date	0	
Total Unaccounted Funds	60,000	
Technical Performance Score	0%	
Project Classification	E	
Comments	The funds never reached the said groups. Its an ambiguous project without any scope.	

Annex 2
CDF/LATF Project Rapid Assessment Form

Recommendation (mark one box)	Stage 1 = OK	Stage 2 = Further Investigation		Report No. <input style="width: 90%;" type="text"/>
	<input type="checkbox"/>	<input type="checkbox"/>		

Constituency Name		Location/Ward	
Project Name		Project Number	
Project Activity		Rural/Urban	

Project Status	Complete		Incomplete/stalled		Ongoing		Does not exist	
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Amount Awarded	FY 2007/08	FY 2006/07	FY 2006/05	FY 2005/04
Kshs.				

Total CDF Funds Spent to date (April 2008) Kshs.	
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Total Other Funds Spent to date (April 2008) Kshs. (NGOs, CBOs, FBOs, Private Sector, etc.)	
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Total Funds Spent to date (April 2008) Kshs.	
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CDF Project Manager Name		Contact Nos	
Project Contractor Name		Contact Nos	
Other Contact Person		Contact Nos	

Field Visit Assessment Information

Name or general position of people met at project site	
1.	3.
2.	4.

Project Score	Out of 10	Comments
Community participation in selection/community/users satisfaction		
Project completion status -- on time/within budget?		
Visual assessment of overall quality of construction and finish		
Total Project Rapid Score (out of 30)		

Note: A mark of 10 is excellent, while a mark of 1 is very bad

Signature of RO:		Time and Date:	
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Annex 3

CDF/LATF Project Users Questionnaire

Quest. No.:

Name of DMO

Instructions for DMO

- Explain who you are, and the purpose of your visit. Clearly state that the interview is anonymous.
- Ask the person if they know about the concerned project before starting the interview, if they have no knowledge then do not interview them.
- If the person agrees to be interviewed, ask how long they have been resident in the community. If it is less than six months do not undertake the interview. Do not interview people directly or officially involved in managing the project as they will have a bias.
- DMOs must interview a mix of women and men at all project locations.
- The minimum requirement is 4 user interviews/project.
- In questions with written answers be very clear and concise.

1. Name of District		2. Constituency Name	
3. Name of Project		4. Location Name	
5. Gender of person interviewed (circle one answer number)		1. Female	2. Male
6. Age of person interviewed		_____ years	
7. Occupation (circle one answer number)	1. Farmer 2. Business Owner 3. Labourer /Housekeeper	4. Private Sector Employee 5. Government employee 6. Other (explain) _____	
8. DMO -- Why have you selected this person? (list relationship to project)	1. Resident lives near project 2. Resident from community uses the project 3. Other (explain) _____		
9. Do you know who funded the project?		1. Yes 2. No	
10. If yes, can you say who?	1. CDF 2. LATF 3. MP	4. Community 5. Donors/NGOs 6. Government	7. Councillor 8. Private company 9. Do not know 10. Other (explain) _____
11. Is the project complete and in use, or incomplete and in use?	1. Project is completed and in use 2. Project is completed and not in use 3. Project is incomplete and in use 4. Project is incomplete and not in use 5. Project is "missing", does not exist		
12. Please explain your answer? (If the person choose option 2, 3, 4, or 5)			
13. Did you or people you know in the community participate in project selection?	1. Yes, community participated 2. No, community did not participate 3. Do not know		
14. If yes, please explain how you know this?	1. I attended the meeting 2. I know people who attended and they told me 3. Other (explain) _____		
15. If yes, do you know approximately how many people attended the meeting to select the project?	1. _____ people (write the number) 2. Do not know		
16. If yes to Q10, (community participated in project selection), Was this project selected as a priority for this community?	1. Yes 2. No 3. Do not know		

17. If no to Q10, do you know who selected the project?	1. MP 2. Councillor	3. Chief/Govt. official 4. Do not know	5. Other _____
18. Did you or people you know in the community participate in project implementation?	1. Yes, community participated 2. No, community did not participate 3. Do not know		
19. If yes, how?	1. They contributed labour/security/supervision/goods/materials/land etc. 2. They gave money 3. Other (explain) _____		
20. Was there a Project Management Committee formed for this project?	1. Yes	2. No	3. Do not know
21. If yes, who selected this Committee?	1. MP selected 2. Community selected 3. MP and community	4. Councillor selected 5. Govt. selected	6. Do not know 7. Other (explain) _____
22. What is your satisfaction in terms of quality of the facility and value for money spent on this project?	1. Very satisfied 2. Satisfied	3. Dissatisfied 4. Very dissatisfied	
23. If Dissatisfied or Very dissatisfied, explain why?			
24. Was this project transparently managed?	1. Yes 2. No	3. Do not know	
25. If no, explain why not?			
26. How would you rate the project in terms of impact on beneficiaries?	1. High impact – many people in community benefited 2. Medium impact – some people in community benefited 3. Low impact – none/few people in community benefited		
27. What are the three most important future projects for this community?	1. _____		
	2. _____		
	3. _____		
28. Can you suggest ways to improve implementation of CDF/ LATF projects?	1. _____		
	2. _____		
	3. _____		
29. DMO Verification -- What is the actual completion status of the project based on observation? (visit the project and then complete this question)	1. Project is completed and in use		
	2. Project is completed and not in use		
	3. Project is incomplete and in use		
	4. Project is incomplete and not in use		
	5. Project is “missing”, does not exist		

Name of interviewer	Signature of interviewer	Date and time of interview

Annex 4

Technical Project Assessment Form

Project Score (Out of 100)	%	Project No.	
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Project Type (LATF/CDF)		Project No.	
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Project Name		Constituency Name	
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District Name		Location / Ward Name	
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Area	Out of 10	Justify the score you gave with explanation below (write clearly and neatly)
(1) Quality of materials used		
(2) Project completion status -- on time/within budget?		
(3) Project cost – does it represent value for money		
Total (total the marks given out of 30, then list %)		What is your overall recommendation (circle one answer) 1. Project <u>has been</u> well implemented and looks as though there is good value for money for the community. 2. Project <u>has not been well</u> implemented and looks as though funds have not been well used. 3. Is difficult to fully assess.
	%	

Note: A mark of 10 is excellent, while a mark of 1 is very bad.

Name of technical reviewer:	Date:
Signature of technical reviewer:	Time: