

# Citizen's Constituency Development Fund Report Card for Starehe Constituency, Nairobi City County



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The findings expressed herein are those of the NTA and do not necessarily reflect the views of our partners.

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## 1.0 Introduction

- This Citizen's Report Card has been researched and published by the National Taxpayers Association (NTA) to sensitize citizens, elected representatives, government officials and civil society organizations on the management of the Constituency Development Fund (CDF).
- The NTA is a national, independent, non-partisan organization focused on improving the delivery of services and the management of devolved funds for the benefit of all Kenyans.
- The NTA is supervised by a Governing Council of prominent civil society and private sector leaders. The day to day operations of the NTA are managed by the NTA Secretariat based in Nairobi and eight Regional NTA offices located at the provincial headquarters. The NTA is establishing Constituency Monitoring Committees of volunteers at the constituency level across Kenya.
- The NTA has researched and published Citizen's Report Cards in 82 constituencies and 15 Local Authority Transfer Fund (LATF) Reports from all provinces in Kenya. The NTA will cover all 210 constituencies by December 2011.
- This Citizen's Report Card presents findings from research in Starehe Constituency. The report covers one government Financial Year 2007/08.
- The monitoring exercise was conducted between January and October 2010.
- It is important to note that the Financial Year 07/08 was simply used to set the scope of the work based on NTA's interest but financial reporting takes into consideration accumulated allocations to the monitored projects over the years.

## 2.0 Executive Summary

- A summary of total funds allocated to Starehe Constituency is listed in Table 1 below. A total of **Kshs. 134,364,545** has been allocated to the constituency since 2003/04.
- The main findings from NTAs research in Starehe Constituency are listed in Table 2 below.
- Project profiles and digital photographs of all CDF projects visited and assessed are listed in Annex 1
- Correspondence between NTA, CDFC and area Member of Parliament on the Constituency Citizen Report Card are listed in Annex 5 to Annex 9.

**Table 1: CDF Allocations to Constituency 2003/04 - 2007/08**

Constituency Name	2003/2004	2004/2005	2005/2006	2006/2007	2007/2008	Total
Starehe	6,000,000	21,802,619	28,197,039	39,061,810	39,303,077	<b>134,364,545</b>

- The key findings for projects funded and monitored in Financial Year 2007/2008 are as follows:

**Kshs. 3,325,096 of taxpayers' money has been wasted due to badly implemented projects**

9% of the total CDF funds allocated to the monitored projects in FY 2007-08 were on ineffective projects

**Kshs. 5,600,000 of taxpayers' money is unused due to delayed implementation of projects**

15% of the total CDF funds allocated to the monitored projects in FY 2008-09 were on unimplemented projects

**Kshs. 1,113,459 of taxpayers' money is unaccounted for**

3% of the total CDF funds allocated to the monitored projects in FY 2007-08 are unaccounted for

### **3.1 Recommendations for Hon. Margaret Wanjiru and Starehe CDFC**

1. Complete all incomplete CDF projects.
2. Trace and fully account for all missing funds.
3. Reduce by 80% badly implemented CDF projects.
4. Make available all records of CDF projects, plus Bills of Quantities

### **3.2 Recommendations for the CDF Board**

1. Ensure quick response to requests for reallocation of funds from the Constituency Development Fund Committees (CDFCs). The Board is widely accused of delay in approving decisions on reallocation of funds at the constituency level.
2. Regularly update the information listed in the Project Status Reports on the CDF web site to ensure that accurate and up to date information is available to the public.

**Table 2: Summary of Findings from NTA Audit of CDF Projects (FY) 2007-08 in Starehe Constituency**

Category	Project Assessment Classification	No. of Projects	Budget Awarded	Budget Spent	Budget Unaccounted For	Balance in Project Bank Account
			Kshs.	Kshs.	Kshs.	Kshs.
A	<b>Well built, completed projects</b> - good quality construction, good value for money for taxpayers'.	12	25,714,537	25,101,078	613,459	-
B	<b>Badly built, complete and incomplete projects</b> - poor quality construction, money wasted, poor value for money	2	3,325,096	3,325,096	-	-
C	<b>Well built, incomplete projects</b> - project not yet complete, being built in phases, so far well built	1	2,600,000	2,600,000	-	-
E	<b>Ghost projects</b> - officially allocated funds, but project does not physically exist	1	1,000,000	500,000	500,000	-
G	<b>Delayed implementation-</b> The project was officially allocated funds but the implementation has not started and funds are in the project account.	1	5,600,000	-	-	5,600,000
	<b>Total</b>	<b>17</b>	<b>38,239,633</b>	<b>31,526,174</b>	<b>1,113,459</b>	<b>5,600,000</b>

Main Findings	Summary of Funds (Kshs.)	% of Total
<b>Total Money Badly Used (B Projects)</b>	<b>3,325,096</b>	<b>9%</b>
<b>Total Money Unspent (G Projects)</b>	<b>5,600,000</b>	<b>15%</b>
<b>Budget Unaccounted For</b>	<b>1,113,459</b>	<b>3%</b>

## 4.0 NTA Research Methodology

The research methodology involved the following stages and methods.

### 1. Secondary Data Collection and Analysis

NTA Research Officers held a series of meetings with district and constituency officials to collect information on CDF projects funded in FY 2006/07 and 2008/09.

### 2. Project Site Visit, Rapid Assessment, and User Interviews

NTA Research Officers visited all selected CDF projects funded in FY 2006/07 and 2008/09. At each project site they:

- i. took digital photographs of the project;
- ii. undertook a rapid assessment of the project using a structured Project Rapid Assessment Form (see Annex 3)<sup>1</sup>.

### 3. Desk-based Project Classification

Upon returning from the field NTA Research Officers analysed the data collected and then classified all projects into one of the following categories:

#### Category A Projects – Well implemented, completed projects

This category was for CDF projects which had scored above 15 marks out of 30 on the Project Rapid Assessment Form (Annex 3)<sup>2</sup>, and were found to be well built, with good value for money (i.e. the budget was the right amount for the infrastructure delivered).

#### Category B Projects – Badly implemented, complete and incomplete projects

This category was for CDF projects which had scored less than 15 marks out of 30 on the Project Rapid Assessment Form, and were found to be poorly constructed with poor value for money, and/or with budgets much larger than what was actually delivered.

#### Category C Projects – Well implemented, incomplete projects

This category was for CDF projects which had scored above 15 marks out of 30 on the Project Rapid Assessment Form, and were projects well implemented but incomplete, i.e. money had been used to build a structure of good quality, but the construction is incomplete.

#### Category D Projects - Abandoned Projects

This category of projects are incomplete and did not receive financial allocation in the subsequent Financial Year. It should be noted that the CDF Act provides for continuous allocation to projects until completion.

#### Category E Projects – Ghost projects

This category was for CDF projects which had been officially allocated funds but the project did not physically exist at the time of study i.e. it was a ghost project.

#### Category F Projects – Reallocated Funds

This category was for CDF projects that were not implemented for the reason that the funds were reallocated to other projects and with authority from the CDF Board in accordance with the CDF Act.

#### Category G Projects - Delayed implementation

The project was officially allocated funds but the implementation has not started and funds are in the project account.

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<sup>1</sup> The data listed in this form was based on the findings from interviews with project users

<sup>2</sup> The Research Officer gave each project a score out of 30 marks for: (1) Community participation in project selection/community users satisfaction with the project (10 marks); (2) Project completion status - on time/within budget? (10 marks); and, (3) Visual assessment of overall quality of construction and finish (10 marks).

## **Category F Projects – Reallocated Funds**

This category was for CDF projects that were not implemented for the reason that the funds were reallocated to other projects and with authority from the CDF Board in accordance with the CDF Act.

### **5. Comments and Review**

Following the elaborate process of compiling the Citizen's Report Card, the NTA developed a draft report of the findings. This report was then sent to the area Member of Parliament (copied to the CDF Board) for his/her comments (see letter in Annex 5). The MP was given a period of one month to comment on the draft report. In cases where the NTA did not receive any communication a reminder letter was sent at the end of week four. If the NTA had no comments by the end of week six then the draft CDF CRC was processed for publishing.


In response to comments from the NTA, a number of MPs requested a meeting to discuss our findings or sent letters with comments. The NTA considered all comments and made changes in the draft CDF CRC where we had adequate supporting documentation.

# Annex 1


Project Classification Summary Tables,  
Project Profiles and digital photographs  
for all CDF projects visited and assessed in  
the Financial Year (FY) 2007 - 08

## Member of Parliament


2002 - 2007	Hon. Maina Kamanda
2008 - 2012	Hon. Margaret Wanjiru

<b>Project Number</b>	CDF/ST/001/07-08		
<b>Constituency</b>	Starehe		
<b>Project Name</b>	Huruma Social Hall		
<b>Project Activity</b>	Construction of a Hocial Hall and a Nursery		
<b>Location/Ward</b>	Huruma		
<b>Date of Assessment</b>	22/4/2010		
<b>Total Funds Awarded to Date</b>	6,131,157		
<b>Total Funds Spent to Date</b>	6,131,157		
<b>Total Unaccounted Funds</b>	0		<b>Project Category</b> A
<b>Technical Performance Score</b>	83%		<b>Project Status</b> Complete and in use


**Comments:** This project is very well implemented and demonstrates proper usage of citizens' money. The community is satisfied and wants the hall to be put into use. Building materials are of the recommended quality. According to the letter from the area MP, the plot in which the Social Hall is build is in dispute and might be grabbed by a private developer. An urgent solution is needed to solve the problem for the community to benefit from the investment.

<b>Project Number</b>	CDF/ST/002/07-08		
<b>Constituency</b>	Starehe		
<b>Project Name</b>	Pangani Girls		
<b>Project Activity</b>	Purchase of books and library shelves		
<b>Location/Ward</b>	Pangani		
<b>Date of Assessment</b>	22/4/2010		
<b>Total Funds Awarded to Date</b>	4,500,000		
<b>Total Funds Spent to Date</b>	4,500,000		
<b>Total Unaccounted Funds</b>	Nil		<b>Project Category</b> A
<b>Technical Performance Score</b>	60%		<b>Project Status</b> Complete and in use


**Comments:** The school received Kshs 4.5 million to purchase books and shelves. Library halls were furnished with modern shelves. However it is difficult to establish the value because it is not clear how much was spent on the purchase of books and how much on the purchase of shelves. Generally though money was well spent.

<b>Project Number</b>	CDF/ST/004/07-08		
<b>Constituency</b>	Starehe		
<b>Project Name</b>	Proposed Pumwani Girl		
<b>Project Activity</b>	Renovation of classrooms and administration block.		
<b>Location/Ward</b>	Pangani		
<b>Date of Assessment</b>	13/10/2010		
<b>Total Funds Awarded to Date</b>	2,000,000		
<b>Total Funds Spent to Date</b>	1,959,012		
<b>Total Unaccounted Funds</b>	40,988 (Reallocated)		<b>Project Category</b> A
<b>Technical Performance Score</b>	70%		<b>Project Status</b> Complete and in use


**Comments:** Two classrooms and the Administration block received a facelift including new coloured iron sheets and premium paint work. A two roomed toilet block and a perimeter wall at one end of the school were also constructed. A well implemented project. According to the attached letter from CDF Board, Kshs.40,988 was re-allocated to Pumwani Secondary School.

<b>Project Number</b>	CDF/ST/005/07-08		
<b>Constituency</b>	Starehe		
<b>Project Name</b>	City Primary		
<b>Project Activity</b>	Renovation of school Hall (Floor & Ceiling)		
<b>Location/Ward</b>	Ngara		
<b>Date of Assessment</b>	14/4/2010		
<b>Total Funds Awarded to Date</b>	900,000		
<b>Total Funds Spent to Date</b>	900,000		
<b>Total Unaccounted Funds</b>	0		<b>Project Category</b> A
<b>Technical Performance Score</b>	65%		<b>Project Status</b> Complete and in use


**Comments:** The project is complete and operational. There is general satisfaction with the implementation of the project, especially with the quality. of the finishing of the wall and the ceiling board.

<b>Project Number</b>	CDF/ST/006/07-08		
<b>Constituency</b>	Starehe		
<b>Project Name</b>	Kaburini juakali Shades		
<b>Project Activity</b>	Renovation of juakali makaburini shades		
<b>Location/Ward</b>	Pangani		
<b>Date of Assessment</b>	18/09/2010		
<b>Total Funds Awarded to Date</b>	1,000,000		
<b>Total Funds Spent to Date</b>	1,000,000		
<b>Total Unaccounted Funds</b>	0		<b>Project Category</b> A
<b>Technical Performance Score</b>	67%		<b>Project Status</b> Complete and in use


**Comments:** Three proposed shades have been constructed using square hollow sections for columns and rectangular hollow sections for beams. The roof is of standard 30g colour iron sheets mounted on square tubes using “J” bolts. The material choice is of standard quality and the workmanship is to the engineers specifications.

<b>Project Number</b>	CDF/ST/029/07-08		
<b>Constituency</b>	Starehe		
<b>Project Name</b>	Upendo Footbridge		
<b>Project Activity</b>	Construction of new foot bridge		
<b>Location/Ward</b>	Mathare		
<b>Date of Assessment</b>	18/09/2010		
<b>Total Funds Awarded to Date</b>	3,360,000		
<b>Total Funds Spent to Date</b>	3,360,000		
<b>Total Unaccounted Funds</b>	Nil		<b>Project Category</b> A
<b>Technical Performance Score</b>	66.6%		<b>Project Status</b> Funds reallocated


**Comments:** The project is complete and in use. It is a properly reinforced concrete footbridge complete with handrails and serving its intended purpose. No structural defects have been sighted inspite of the constant human traffic. This project has enabled residents in the area and its environs to go about their daily activities with great ease.


<b>Project Number</b>	CDF/ST/030/07-08		
<b>Constituency</b>	Starehe		
<b>Project Name</b>	Ngara girls secondary borehole		
<b>Project Activity</b>	Construction of Borehole		
<b>Location/Ward</b>	Ngara		
<b>Date of Assessment</b>	15/09/2010		
<b>Total Funds Awarded to Date</b>	2,240,000		
<b>Total Funds Spent to Date</b>	2,240,000		
<b>Total Unaccounted Funds</b>	NIL		<b>Project Category</b> A
<b>Technical Performance Score</b>	66.6%		<b>Project Status</b> Complete and in use


**Comments:** The project is complete and in use. This project is functional and fitted with all the relevant accessories-pump, power-house, tank and piping work. Water level is high and the volume is sufficient.


<b>Project Number</b>	CDF/ST/007/07-08		
<b>Constituency</b>	Starehe		
<b>Project Name</b>	Lights Installation		
<b>Project Activity</b>	Installation of floodlights		
<b>Location/Ward</b>	Ngara Central		
<b>Date of Assessment</b>	18/10/2010		
<b>Total Funds Awarded to Date</b>	1,500,000		
<b>Total Funds Spent to Date</b>	1,500,000		
<b>Total Unaccounted Funds</b>	Nil		<b>Project Category</b> A
<b>Technical Performance Score</b>	66.7%		<b>Project Status</b> Complete and in use


**Comments:** Workmanship is good as the floodlight is stable and standing on a solid concrete footing. The floodlight mounted on top is functioning and the coverage is sufficient as required. There are no visible defects. There is value for money.


Project Number	CDF/ST/011/07-08		
Constituency	Starehe		
Project Name	Gitathuru toilets.		
Project Activity	Construction of Toilets		
Location/Ward	Mathare		
Date of Assessment	25/02/2011		
Total Funds Awarded to Date	2,496,368		
Total Funds Spent to Date	1,882,909.10		
Total Unaccounted Funds	613,458.90		Project Category
Technical Performance Score	67%.	Project Status	Complete and not in use.
<b>Comments:</b> The money for this project was re-allocated from parklands primary school. The project was well implemented but it is not working because the sewerage system is not completed.			


Project Number	CDF/ST/013/07-08		
Constituency	Starehe		
Project Name	Muranga mixed secondary school		
Project Activity	Purchase of chairs and desks		
Location/Ward	Ngara east		
Date of Assessment	25/02/2011		
Total Funds Awarded to Date	180,000		
Total Funds Spent to Date	180,000		
Total Unaccounted Funds	NIL		Project Category
Technical Performance Score	83%	Project Status	Complete and in use.
<b>Comments:</b> A set of 45 seats and desks were purchased .They are of good quality hence value for taxpayers money.			

Project Number	CDF/ST/014/07-08		
Constituency	Starehe		
Project Name	Sign posts		
Project Activity	Construction of sign posts.		
Location/Ward	All		
Date of Assessment	25/02/2011		
Total Funds Awarded to Date	948,000		
Total Funds Spent to Date	948,000		
Total Unaccounted Funds	0		Project Category
Technical Performance Score	N/A	Project Status	Complete and in use.
<b>Comments:</b> The funds were used to put sign posts in all the locations to identify CDF projects.A sign post was costing an average of kshs.47,444.			


Project Number	CDF/ST/022/07-08		
Constituency	Starehe		
Project Name	Irungu Riika		
Project Activity	Installation of floodlights		
Location/Ward	Ngara		
Date of Assessment	25/02/2011		
Total Funds Awarded to Date	500,000		
Total Funds Spent to Date	500,000		
Total Unaccounted Funds	0		Project Category
Technical Performance Score	65%	Project Status	Complete and in use.
<b>Comments:</b> The light coverage is sufficient and good workmanship is evident.			

<b>Project Number</b>	CDF/ST/003/07-08		
<b>Constituency</b>	Starehe		
<b>Project Name</b>	CDF Office perimeter wall		
<b>Project Activity</b>	Construction of a perimeter wall at D.O Office		
<b>Location/Ward</b>	Pangani		
<b>Date of Assessment</b>	14/4/2010		
<b>Total Funds Awarded to Date</b>	2,000,000		
<b>Total Funds Spent to Date</b>	1,918,400 (Kshs.81,600 re-allocated).		
<b>Total Unaccounted Funds</b>	0		<b>Project Category</b> B
<b>Technical Performance Score</b>	49%		<b>Project Status</b> Incomplete
<b>Comments:</b> Even though the project was designed to be a perimeter wall, the above picture of rails is what acts as the fence. This is covering only two sides of the compound. This is a badly implemented project. Records from CDF Board indicates the reallocation of Kshs.81,600 which was done despite the project not having been completed.			

<b>Project Number</b>	CDF/ST/015/07-08		
<b>Constituency</b>	Starehe		
<b>Project Name</b>	CDF office.		
<b>Project Activity</b>	Purchase of furniture and reception area.		
<b>Location/Ward</b>	Pangani ziwani		
<b>Date of Assessment</b>	25/02/2011		
<b>Total Funds Awarded to Date</b>	1,406,619		
<b>Total Funds Spent to Date</b>	1,406,619		
<b>Total Unaccounted Funds</b>	0		<b>Project Category</b> B
<b>Technical Performance Score</b>	48%		<b>Project Status</b> Complete and in use.
<b>Comments:</b> Office furniture including a executive desks and chairs a six seater conference set ,links chairs, book cabinet were purchased. The front reception was also made The cost is however to high for the activities done.			

<b>Project Number</b>	CDF/ST/009/07-08		
<b>Constituency</b>	Starehe		
<b>Project Name</b>	Juja Road Primary School		
<b>Project Activity</b>	Installation of Lights		
<b>Location/Ward</b>	Kariako/pangani		
<b>Date of Assessment</b>	25/02/2011		
<b>Total Funds Awarded to Date</b>	2,600,000		
<b>Total Funds Spent to Date</b>	2,600,000		
<b>Total Unaccounted Funds</b>	0		<b>Project Category</b> C
<b>Technical Performance Score</b>	67%		<b>Project Status</b> Complete and in use.
<b>Comments:</b> The project is ongoing and so far being well implemented as the floodlights are stable on a concrete base. At the time of NTA's field assessment, the working were putting final touches on the project.			

<b>Project Number</b>	CDF/ST/027/07-08	<b>?</b>	
<b>Constituency</b>	Starehe		
<b>Project Name</b>	Kirinyaga road Lights		
<b>Project Activity</b>	Installation of lights		
<b>Location/Ward</b>	Central		
<b>Date of Assessment</b>	18/09/2010		
<b>Total Funds Awarded to Date</b>	1,000,000		
<b>Total Funds Spent to Date</b>	500,000		
<b>Total Unaccounted Funds</b>	500,000		<b>Project Category</b> E
<b>Technical Performance Score</b>	N/A		<b>Project Status</b> Does not exist
<b>Comments:</b> According to CDF Board letter, kshs.500,000 was re-allocated and this leaves a balance of kshs.500,000 which is not known.			

<b>Project Number</b>	CDF/ST/012/07-08		
<b>Constituency</b>	Starehe		
<b>Project Name</b>	Pequinene social hall		
<b>Project Activity</b>	Construction of social hall		
<b>Location/Ward</b>	Mathare		
<b>Date of Assessment</b>	25/02/2011		
<b>Total Funds Awarded to Date</b>	5,600,000		
<b>Total Funds Spent to Date</b>	5,600,000		
<b>Total Unaccounted Funds</b>	0	<b>Project Category</b>	G
<b>Technical Performance Score</b>	N/A.	<b>Project Status</b>	Does not exist
<b>Comments:</b> The project is taking too long to implement and the community is using a “mabati” structure as a social hall.			

**Annex 2**  
**CDF/LATF Project Rapid Assessment Form**

Recommendation (mark one box)	Stage 1 - OK	Stage 2 - Further Investigation	Report No.	

Constituency Name		Location/Ward	
Project Name		Project Number	
Project Activity		Rural/Urban	
Project Category (2007)		Project Category (2008)	

Project Status	Complete		Incomplete/stalled		Ongoing		Does not exist	
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Amount Awarded Kshs.	FY 2007/08	FY 2006/07	FY 2006/05	FY 2005/04

Total CDF Funds Spent to date (October 2010) Kshs.	
--	--

Total Other Funds Spent to date (October 2010) Kshs. (NGOs, CBOs, FBOs, Private Sector, etc.)	
--	--

Total Funds Spent to date (October 2010) Kshs.	
--	--

CDF Project Manager Name		Contact Nos	
Project Contractor Name		Contact Nos	
Other Contact Person		Contact Nos	

**Field Visit Assessment Information**

Name or general position of people met at project site	
1.	3.
2.	4.

Project Score	Out of 10	Comments
Community participation in selection/com- munity/users satisfaction		
Project completion status -- on time/within budget?		
Visual assessment of overall quality of Con- struction and finish		
Total Project Rapid Score (out of 30)		

Note: A mark of 10 is excellent, while a mark of 1 is very bad

Signature of RO:		Time and Date:	
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### Annex 3

## CDF Project Users Questionnaire

Quest. No.:
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Name of RO
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**Instructions for ROs**

- Explain who you are, and the purpose of your visit. Clearly state that the interview is anonymous.
- Ask the person if they know about the concerned project before starting the interview, if they have no knowledge then do not interview them.
- If the person agrees to be interviewed, ask how long they have been resident in the community. If it is less than six months do not undertake the interview. Do not interview people directly or officially involved in managing the project as they will have a bias.
- ROs must interview a mix of women and men at all project locations.
- The minimum requirement is 4 user interviews/project.
- In questions with written answers be very clear and concise.

1. Name of District		2. Constituency Name	
3. Name of Project		4. Location Name	
5. Gender of person interviewed (circle one answer number)		1. Female	2. Male
6. Age of person interviewed		_____ years	
7. Occupation (circle one answer number)	1. Farmer 2. Business Owner 3. Labourer /Housekeeper	4. Private Sector Employee 5. Government employee 6. Other (explain) _____	
8. RO -- Why have you selected this person? (list relationship to project)	1. Resident lives near project 2. Resident from community uses the project 3. Other (explain) _____		
9. Do you know who funded the project?		1. Yes	2. No
10. If yes, can you say who?	1. CDF 2. LATF 3. MP	4. Community 5. Donors/NGOs 6. Government	7. Councillor 8. Private company 9. Do not know 10. Other (explain) _____
11. Is the project complete and in use, or incomplete and in use?	1. Project is completed and in use 2. Project is completed and not in use 3. Project is incomplete and in use 4. Project is incomplete and not in use 5. Project is "missing", does not exist		
12. Please explain your answer? (If the person choose option 2, 3, 4, or 5)			
13. Did you or people you know in the community participate in project selection?	1. Yes, community participated 2. No, community did not participate 3. Do not know		
14. If yes, please explain how you know this?	1. I attended the meeting 2. I know people who attended and they told me 3. Other (explain) _____		
15. If yes, do you know approximately how many people attended the meeting to select the project?	1. _____ people (write the number) 2. Do not know		
16. If yes to Q10, (community participated in project selection), Was this project selected as a priority for this community?	1. Yes 2. No 3. Do not know		

17. If no to Q10, do you know who selected the project?	1. MP 2. Councillor	3. Chief/Govt. official 4. Do not know	5. Other _____
18. Did you or people you know in the community participate in project implementation?	1. Yes, community participated 2. No, community did not participate 3. Do not know		
19. If yes, how?	1. They contributed labour/security/supervision/goods/materials/land etc. 2. They gave money 3. Other (explain) _____		
20. Was there a Project Management Committee formed for this project?	1. Yes	2. No	3. Do not know
21. If yes, who selected this Committee?	1. MP selected 2. Community selected 3. MP and community	4. Councillor selected 5. Govt. selected	6. Do not know 7. Other (explain) _____
22. What is your satisfaction in terms of quality of the facility and value for money spent on this project?	1. Very satisfied 2. Satisfied	3. Dissatisfied 4. Very dissatisfied	
23. If Dissatisfied or Very dissatisfied, explain why?			
24. Was this project transparently managed?	1. Yes 2. No	3. Do not know	
25. If no, explain why not?	_____		
26. How would you rate the project in terms of impact on beneficiaries?	1. High impact – many people in community benefited 2. Medium impact – some people in community benefited 3. Low impact – none/few people in community benefited		
27. What are the three most important future projects for this community?	1. _____ 2. _____ 3. _____		
28. Can you suggest ways to improve implementation of CDF projects?	1. _____ 2. _____ 3. _____		
29. RO Verification -- What is the actual completion status of the project based on observation? (visit the project and then complete this question)	1. Project is completed and in use 2. Project is completed and not in use 3. Project is incomplete and in use 4. Project is incomplete and not in use 5. Project is “missing”, does not exist		

Name of interviewer	Signature of interviewer	Date and time of interview

## Annex 4

### Technical Project Assessment Form

<b>Project Score (Out of 100)</b>	%		<b>Project No.</b>	
<b>Project Type (LATF/CDF)</b>			<b>Project No.</b>	

<b>Project Name</b>		<b>Constituency Name</b>	
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<b>District Name</b>		<b>Location / Ward Name</b>	
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Area	Out of 10	Justify the score you gave with explanation below (write clearly and neatly)
<b>(1) Quality of materials used</b>		
<b>(2) Project completion status -- on time/within budget?</b>		
<b>(3) Project cost – does it represent value for money</b>		
<b>Total (total the marks given out of 30, then list %)</b>		<b>What is your overall recommendation (circle one answer)</b> 1. Project <u>has been</u> well implemented and looks as though there is good value for money for the community. 2. Project <u>has not been well</u> implemented and looks as though funds have not been well used. 3. Is difficult to fully assess.
	%	

**Note: A mark of 10 is excellent, while a mark of 1 is very bad.**

<b>Name of technical reviewer:</b>	<b>Date:</b>
<b>Signature of technical reviewer:</b>	<b>Time:</b>

## Annex 5



November 25<sup>th</sup>, 2010.

Hon. Margaret Kariuki,  
MP. Starehe Constituency,  
National Assembly,  
Nairobi.

Dear Hon. Kariuki,

**RE: STAREHE CDF CONSTITUENCY CITIZEN REPORT CARD**


The National Taxpayers Association (NTA) is a national, independent and non-partisan organization committed to working in partnership with the government and other stakeholders to promote transparency, effectiveness and accountability in the use of government resources. The NTA is currently compiling and disseminating Citizens' Report Cards on the provision of services and the management of devolved funds in constituencies and local authorities across Kenya. On 6<sup>th</sup> April 2010, the NTA published 22 Citizen Report Cards on the management of CDF in 22 constituencies in all eight provinces.

In Phase 3 of the NTA's national CDF monitoring programme an additional 33 constituencies were selected and audited, one of which is the constituency you represent. In honor of your esteemed office as the representative of Starehe constituency, the NTA herein encloses a draft copy of the Starehe Constituency CDF Citizens' Report Card for your comments and feedback prior to printing and dissemination through a formal launch.

Please call Mr. Martin Napisa on 0734500940 at the NTA Secretariat to arrange a meeting to discuss the draft CRC or send written comments to the NTA Secretariat. Kindly note that lack of feedback by Wednesday December, 8<sup>th</sup>, 2010 on the draft CRC will be considered as a confirmation of the report and we shall proceed with the printing and dissemination through a formal launch.

We look forward to hearing from you soon.

Yours Faithfully,

  
Kizito Wangalwa,  
National Coordinator,  
National Taxpayers Association (NTA)

C.C. Ms. Agnes Odhiambo  
Chief Executive Officer  
CDF Coordination Board  
Harambee Co-operative Plaza, 10<sup>th</sup> Floor  
Nairobi.

The NTA is a national, volunteer-based, independent and non-partisan organization established to improve the delivery of services and the management of devolved funds for the benefit of all Kenyans.

NTA is a citizen initiative currently steered by the following National Governing Council members: Kenya Private Sector Alliance (KEPSA) - Chair, National Informal Sector Coalition (NISCO) - Vice Chair, Institute of Certified Public Accountants of Kenya (ICPAK) - Treasurer, Centre for Governance and Development (CGD) - Secretary, Kenya Female Advisory Organization (KEFEADO) - Deputy Secretary, Supreme Council of Kenya Muslims (SUPKEM) - Member, Kenya Private Sector Network (KPSA Network) - Member, African Woman and Child Feature Service (AWCFS) - Member, United Business Association (UBA) - Member, Catholic Justice & Peace Commission (CJPC), Kenya Alliance of Resident Associations (KARA) and Transparency International Kenya (TI-K) - Member.  
National Taxpayers Association, P.O. Box 4037-00306, Nairobi, Kenya. Tel: 020-3861813/4. Website: www.nta.or.ke

## Annex 6



January 17<sup>th</sup> 2011.

The Chairman,  
CDFC,  
Starehe Constituency,  
Nairobi.

Dear Sir/ Madam,

### **RE: STAREHE CDF CITIZEN REPORT CARD - APPRECIATION**

With reference to a letter dated 6<sup>th</sup> December 2010 from your office responding to our request for comments on the draft Starehe CDF Citizen's Report Card, we wish to thank you for finding time to review the report and sending us your comments.

The comments will indeed add value to the final report. The NTA is planning to print, launch and disseminate copies of the report both at the national and the constituency levels.

The NTA is committed to objective and evidence-based reporting on CDF performance. Once again we reiterate our appreciation and look forward to solidifying this partnership. We remain open to clarifying any section of this letter that may not be clear.

Yours Faithfully,

Kizito Wangalwa,  
National Coordinator,  
National Taxpayers Association (NTA).

C.C. Ms. Agnes Odhiambo  
Chief Executive Officer  
CDF Coordination Board  
Harambee Co-operative Plaza  
10<sup>th</sup> Floor  
Nairobi.

The NTA is a national, volunteer-based, independent and non-partisan organization established to improve the delivery of services and the management of devolved funds for the benefit of all Kenyans.

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National Taxpayers Association, P.O. Box 4037-00506, Nairobi, Kenya. Tel: 020-3861813/4. Website: www.nta.or.ke

## Annex 7

National Taxpayers Association  
P.O. Box 4037 – 00506,  
Nairobi.



**STAREHE CONSTITUENCY  
DEVELOPMENT FUND (CDF)**

6<sup>th</sup> December 2010

Dear Sir/Madam,

**RE: STAREHE CDF CONSTITUENCY CITIZEN REPORT CARD**

The Starehe CDF committees take this opportunity to sincerely commend you for the good work that you are doing on behalf of all the taxpayers of Kenya. We are also grateful for choosing our constituency to be among the many that you were checking their score card.

Concerning your letter dated 25<sup>th</sup> November 2010 on the SCDFC score card we were very excited to note that all the projects that have been implemented by the current SCDFC got a clean bill of health from your audit. However there are few issues that we wish to clarify.

- Huruma Social Hall, First this is a project that we inherited from the former SCDFC. Before the current SCDFC took over all the projects we contacted the CDF board to do an audit of all those projects undertaken by them. The board advised us that we can do the same and from the report it was clear that they had spent 6,131,157 on the social hall in 2 phases.
- We wrote to the contractors and asked them to account for all that money and how they spent it on the projects since we could not get it clearly from the files.
- They replied and explained how they had spent the money with former MPs CDFC in supervision. Attached please find a copy of their letter accounting for that money.
- The current SCDFC requested for 6M allocation from the board which they used to complete the social hall and each penny is accounted for as it is clear from the files.
- It is worth noting that almost all the projects in your report that have issues are of the former MP's regime. The money that were not spent or saved were reallocated to other projects. Find also attached letter from the CDF board on reallocation of the saved money from CDF perimeter wall, proposed Pumwani Girls Secondary School and Bondeni Kosovo Bridge.
- On final attachment find a list of all the projects initiated by the current SCDFC in-conjunction with their patron Hon. Bishop Dr. Margaret Wanjiru. Kindly use it to exactly ascertain the projects that were carried out by the current SCDFC in your list
- Finally we will like you to note that our offices are public offices and you have got a right of information as long as it's done procedurally.
- Our doors are open anytime you need to confirm all the above facts from our records. You can also find all the information concerning the above at the Nairobi DDO's office to ascertain the same.

Thank you for the good work you are doing and God bless you.

Yours faithfully,

*Mr*

  
**Mary Mugweru**  
SCDFC Chairlady

**STAREHE CONSTITUENCY DEVELOPMENT FUND (CDF)**

P.O. Box 10445-00100, G.P.O. Nairobi, Kenya.

## Annex 8



REPUBLIC OF KENYA  
**CONSTITUENCIES DEVELOPMENT FUND**  
BOARD SECRETARIAT

Harambee Plaza  
10<sup>th</sup> Floor  
Junction of Haille Sellasie Avenue & Uhuru Highway  
E mail: [cdf@wananchi.com](mailto:cdf@wananchi.com)  
NAIROBI

Visit Our Website  
<http://www.cdf.go.ke>

P.O Box 46682-00100  
Tel: 020-2230015/9, 2230027, 2230032  
Celltion :0712464160 & 0734260114  
Fax:020-2230029  
NAIROBI

CDF BOARD/STAREHE/VOL.II/87

NOVEMBER 24, 2010

The Fund Account Manager  
Starehe Constituency Development Fund  
P.O. Box 33087, 00100  
**NAIROBI**

**RE: REALLOCATION OF FUNDS**

The above matter refers.

Further to the Constituency Development Fund Committee's recommendations in a meeting held on 24<sup>th</sup> July, 2010 vide Min No. 006/10/07/10, the CDF Board in a meeting held on 27<sup>th</sup> October, 2010 approved the CDFC for reallocation of funds allocated in financial years 2007/08 and 2008/09 as follows:-

Proposed/Approved Projects (Where funds are to be reallocated from)	Reallocation Projects (Where funds are to be reallocated to)
1. CDF Office Perimeter wall, Kshs.81,600	1. CDF Office, Kshs.156,953 - paving with ballast outside and partitioning of CACC office
2. Proposed Pumwani Girls Sec Sch, Kshs.40,988	2. Gitathuru toilet, Kshs.712,270 - Complete the sewer system
3. Bondeni Kosovo Bridge, Kshs.34,365	
4. CDF Motor vehicle, Kshs.712,270	

By a copy of this letter, the District Development Officer, Starehe is requested to reallocate the funds accordingly.

*Yusuf Mbuno*

Yusuf Mbuno  
For: **CHIEF EXECUTIVE OFFICER**

Copy to: The District Development Officer  
Starehe District

The Secretary  
Starehe Constituency Development Fund Committee

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## Annex 9



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REPUBLIC OF KENYA  
**CONSTITUENCIES DEVELOPMENT FUND**  
BOARD SECRETARIAT

Harambee Plaza  
10<sup>th</sup> Floor  
Junction of Hailie Sellasle Avenue & Uhuru Highway  
E mail: [cdf@wananchi.com](mailto:cdf@wananchi.com)  
NAIROBI

Visit Our Website  
<http://www.cdf.go.ke>

P.O Box 46682-00100  
Tel: 020-2230015/9, 2230027, 2230032  
Celltion :0712464160 & 0734260114  
Fax:020-2230029  
NAIROBI

CDF BOARD/STAREHE/VOL.II/20

MAY 13, 2009

The Secretary  
Starehe Constituency Development Fund Committee  
NAIROBI

**RE: REALLOCATION OF FUNDS**

Reference is made to your letter 6<sup>th</sup> April, 2009 on the above.

Further to the Constituency Development Fund Committee's recommendations in a meeting held on 16<sup>th</sup> March, 2009 Vide Min No.003/05/002/09, the CDF Board in its meeting held on 8<sup>th</sup> May, 2009 approved the reallocations as follows:-

Proposed/Approved Projects (Where funds are to be reallocated from)	Financial year under reference	Reallocation Projects (Where funds are to be reallocated to)
1. Nyayo Footbridge, Kshs.450,000.00	2006/07	1. Kosovo Toilet, Kshs.300,000 - Fixing of doors, toilet bowls, sinks, showers, water connection and sewer line connection
2. Kosovo Footbridge, Kshs.450,000.00	2006/07	2. Ghetto A Toilet, Kshs.582,000 - Plastering, sewer line connection, fixing of windows and doors, fixing of toilet bowls and sinks and water connection.
3. Pumwani Sec Sch, Kshs.2,100,000.00	2007/08	3. Ghetto Kiamaiko Toilet, Kshs.224, 246 - Plastering, sewer line connection, fixing of windows and doors, fixing of toilet bowls and sinks and water connection.
4. Chiefs Camp Mabatini Toilet, Kshs.1,201,267.00		4. Gitathuru Toilet, Kshs.984,368 - Roofing, plastering, sewer line connection, purchase of water tanks
5. Irungu riika Toilet, Kshs.1,201,267.00		
6. Mabatini Toilet, Kshs.1,201,267.00		
7. Matopeni Toilet, Kshs.1,201,267.00		
8. Redeemed village toilet, Kshs.1,201,267.00		
9. Daima Primary Toilet,		

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Kshs.1,201,267.00			
10. Kijabe Street	Toilet,		and water connection and fixing of doors and windows
Kshs.1,201,267.00			5. Bondeni/Kosovo Bridge, Kshs.1,893,245 - Construction of a new footbridge
11. Kirinyaga Rd	Toilet,		6. Upendo Footbridge, Kshs.3,360,000 - Construction of a new footbridge
Kshs.1,201,267.00			7. Ngara Borehole, Kshs.2,240,000 - Drilling of a new borehole
12. Juja Rd	Toilet,		8. Ndururuno Sec Sch Water Tank (10,000 Ltrs), Kshs.70,000
Kshs.522,629.00			9. Maranga Boys, Kshs.180,000 - purchase of 45 chairs and desks
13. Parkroad Primary Sch classroom renovation,			10. Makaburini Lights, Kshs.2,600,000 - Installation of new high mast light
Kshs.300,000.00			11. Huruma Social Hall, Kshs.2,119,485 - Plastering, roofing, fixing windows and doors, extending the hall to accommodate a nursery school and chiefs office
14. Parkland boys,			12. Pequinenos Social Hall, Kshs.5,630,000 - Construction of a new social hall.
Kshs.615,751.00			
15. Old Mathare Fry Sch Admin Block, Kshs.1,500,000.00			
16. Ngara Nursery Classroom repair, Kshs.800,000.00			
17. Pangani Chair Road lights, Kshs.500,000.00			
18. Kijabe Street light, Kshs.1,000,000.00			
19. Kirinyaga Rd Light, Kshs.500,000.00			
20. Park Road Pry Swimming pool rehabilitation, Kshs.1,012,828.00			
21. St. Teresas Girls Fry, Kshs.300,000.00			
22. Park Rd Jua Kali Lights, Kshs.500,000.00			
23. CDF Office Perimeter Wall, Kshs.10,000.00			

By a copy of this letter, the District Development Officer, Nairobi North is requested to reallocate the funds accordingly.

Lucy Makara  
For: CHIEF EXECUTIVE OFFICER

Copy to: The District Development Officer  
Nairobi North District

The Fund Account Manager  
Starehe Constituency Development Fund

*Vision: To be the most effective and efficient institution in the delivery and utilization of public resources.*