

Citizen's Constituency Development Fund Report Card for Matuga Constituency Kwale County



This publication was made possible through support provided by the Department for International Development (DfID) through the Governance and Transparency Fund (GTF).

The findings expressed herein are those of the NTA and do not necessarily reflect the views of our partners.

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January, 2011

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1.0 Introduction

- This Citizen's Report Card has been researched and published by the National Taxpayers Association (NTA) to sensitize citizens, elected representatives, government officials and civil society organizations on the management of the Constituency Development Fund (CDF).
- The NTA is a national, independent, non-partisan organization focused on improving the delivery of services and the management of devolved funds for the benefit of all Kenyans.
- The NTA is supervised by a Governing Council of prominent civil society and private sector leaders. The day to day operations of the NTA are managed by the NTA Secretariat based in Nairobi and eight Regional NTA offices located at the provincial headquarters. The NTA is establishing Constituency Monitoring Committees of volunteers at the constituency level across Kenya.
- The NTA has researched and published Citizen's Report Cards in 82 constituencies and 15 Local Authority Transfer Fund (LATF) Reports from all provinces in Kenya. The NTA will cover all 210 constituencies by December 2011.
- This Citizen's Report Card presents findings from research in Matuga Constituency. The report covers one government Financial Year 2007/08. The NTA has not researched the 2008/09 Financial Year as much of the funds have not been spent to date.
- The monitoring exercise was conducted between January and October 2010.
- It is important to note that the Financial Year 07/08 was simply used to set the scope of the work based on NTA's interest but financial reporting takes into consideration accumulated allocations to the monitored projects over the years.

2.0 Executive Summary

- A summary of total funds allocated to Matuga Constituency is listed in Table 1 below. A total of Ksh. **158,212,561** has been allocated to the constituency since 2003/2004 to Financial Year 2007/2008.
- The main finding from NTAs research in Matuga constituency are listed in Table 2 below.
- Project profiles and digital photographs of all CDF projects visited and assessed are listed in Annex 1.
- Correspondence with the area Member of parliament on the constituency Citizen Report Card are listed in Annex 5 and 6.

Table 1: CDF Allocations to Matuga Constituency for Financial Years 2003/04 - 2007/08

Constituency Name	2003/2004	2004/2005	2005/2006	2006/2007	2007/2008	Total
Matuga	6,000,000	25,832,720	33,528,129	46,282,922	46,568,790	158,212,561

- The key findings for projects funded and monitored in Financial Year 2007/2008 are as follows:-

Kshs. **731,370** of taxpayers' money has been wasted due to badly implemented projects.

4% of the total CDF funds allocated to the monitored projects in FY 2007-08 were on ineffective projects.

3.1 Recommendations for Hon. Chirau Ali Mwakwere and Matuga CDFC

1. Complete all incomplete CDF projects.
2. Trace and fully account for all missing funds.
3. Reduce by 80% badly implemented CDF projects.
4. Make available all records of CDF projects, plus Bills of Quantities

3.2 Recommendations for the CDF Board

1. Ensure quick response to requests for reallocation of funds from the Constituency Development Fund Committees (CDFCs). The Board is widely accused of delay in approving decisions on reallocation of funds at the constituency level.
2. Regularly update the information listed in the Project Status Reports on the CDF web site to ensure that accurate and up to date information is available to the public.

Table 2: Summary of Findings from NTA Audit of CDF Projects (FY) 2007-08 in Matuga Constituency

Category	Project Classification	No. of Projects	Budget Awarded	Budget Spent	Budget Unaccounted For
			Kshs.	Kshs.	Kshs.
A	Well built, completed projects - good quality construction, good value for money for taxpayers'.	6	10,670,026.50	10,670,026.50	0.00
B	Badly built, complete and incomplete projects - poor quality construction, money wasted, poor value for money	1	731,370.00	731,370.00	0.00
C	Well built, ongoing projects - project not yet complete, being built in phases, so far well built	4	7,706,766.00	7,706,766.00	0.00
TOTAL		11	19,108,162.50	19,108,162.50	0.00

Main Findings	Summary of Funds (Kshs.)	% of Total
Total Money Badly Used (B Projects)	731,370.00	4%
Total Money Wasted (D Projects)	-	0%
Budget Unaccounted For	-	0%

4.0 NTA Research Methodology

The research methodology involved the following stages and methods.

1. Secondary Data Collection and Analysis

NTA Regional Officer held a series of meetings with district and constituency officials to collect information on CDF projects funded in FY 2007/08.

2. Project Site Visit, Rapid Assessment, and User Interviews

NTA Regional Officer visited all selected CDF projects funded in FY 2007/08. At each project site they:

- i. took digital photographs of the project;
- ii. undertook a rapid assessment of the project using a structured Project Rapid Assessment Form (see Annex 2)¹.

3. Desk-based Independent Technical Assessment and Strategic Visits

At this stage NTA Regional Officer contracted a local engineer (or quantity surveyor) to undertake an independent desk review which involved: (i) analysis of secondary data and data collected in the field; (ii) strategic field visits to selected projects where additional information was needed; and, (iii) classification of all projects into one of the six categories above.

4. Desk-based Analysis and Final Project Classification

Following the independent technical assessment, the NTA Regional Officer met with the contracted engineer or quantity surveyor to compare her/his list of categorised projects. The output of this meeting was a final list of categorised projects as follows:

Category A Projects – Well implemented, completed projects

This category was for CDF projects which had scored above 50% on the Project Technical Assessment Form (Annex 4)², and were found to be well built, with good value for money (i.e. the budget was the right amount for the infrastructure delivered).

Category B Projects – Badly implemented, complete and incomplete projects

This category was for CDF projects which had scored less than 50% on the Project Technical Assessment Form, and were found to be poorly constructed with poor value for money, and/or with budgets much larger than what was actually delivered.

Category C Projects – Well implemented, ongoing projects

This category was for CDF projects which had scored above 50% on the Project Technical Assessment Form, and were projects well implemented but incomplete, i.e. money had been used to build a structure of good quality, but the construction is ongoing.

Category D Projects - Abandoned Projects

This category of projects are incomplete and did not receive financial allocation in the subsequent Financial Year. It should be noted that the CDF Act provides for continuous allocation to projects until completion.

Category E Projects – Ghost projects

This category was for CDF projects officially allocated funds which had been spent, but the project did not physically exist at the time of study i.e. it was a ghost project.

¹ The data listed in this form was based on the findings from interviews with project users

² The Regional Officer gave each project a score out of 30 marks for: (1) Community participation in project selection/community users satisfaction with the project (10 marks); (2) Project completion status - on time/within budget? (10 marks); and, (3) Technical assessment of overall quality of construction and finish (10 marks).

Category F Projects – Reallocated Funds

This category was for CDF projects that were not implemented for the reason that the funds were reallocated to other projects and with authority from the CDF Board in accordance with the CDF Act.

5. Comments and Review

Following the elaborate process of compiling the Citizen's Report Card, the NTA developed a draft report of the findings. This report was then sent to the area Member of Parliament (copied to the CDF Board) for his/her comments (see letter in Annex 5). The MP was given a period of one month to comment on the draft report. In cases where the NTA did not receive any communication a reminder letter was sent at the end of week four. If the NTA had no comments by the end of week six then the draft CDF CRC was processed for publishing.


In response to comments from the NTA, a number of MPs requested a meeting to discuss our findings or sent letters with comments. The NTA considered all comments and made changes in the draft CDF CRC where we had adequate supporting documentation.


Annex 1


Project Classification Summary Tables,
Project Profiles and digital photographs
for all CDF projects visited and assessed in
the Financial Year (FY) 2007 - 08


Member of Parliament


2002 - 2007	Hon. Chirau Ali Mwakwere
2008 - 2012	Hon. Chirau Ali Mwakwere

Project Number	CDF/MTG/001/07-08				
Constituency	Matuga				
Project Name	Tsimba/ Kuni Water Project				
Project Activity	Construct water pipeline				
Location/Ward	Tsimba				
Date of Assessment	1/02/2010				
Total Funds Awarded to Date	1,172,820				
Total Funds Spent to Date	1,172,820				
Total Unaccounted Funds	Nil			Project Category	A
Technical Performance Score	70%			Project Status	Complete and in use
Comments: The project has enhanced water distribution in the area due to the improved boosting capacity that arises from increased pressure in the tank. The project will also enhance sanitation.					


Project Number	CDF/MTG/005/07-08				
Constituency	Matuga				
Project Name	Kiteje Dispensary				
Project Activity	Construct new dispensary				
Location/Ward	Ng'ombeni				
Date of Assessment	25/01/2010				
Total Funds Awarded to Date	2,138,315.50				
Total Funds Spent to Date	2,138,315.50				
Total Unaccounted Funds	Nil			Project Category	A
Technical Performance Score	80%			Project Status	Complete and not in use
Comments: The project is of good quality. Value for taxpayers' money has not been maximized due to the unavailability of personnel to provide service to the community.					

Project Number	CDF/MTG/006/07-08				
Constituency	Matuga				
Project Name	Kayatiwi Secondary School Laboratory				
Project Activity	Construct a school laboratory				
Location/Ward	Tiwi				
Date of Assessment	25/01/2010				
Total Funds Awarded to Date	1,506,276				
Total Funds Spent to Date	1,506,276				
Total Unaccounted Funds	Nil			Project Category	A
Technical Performance Score	80%			Project Status	Complete and in use
Comments: The laboratory will improve the physical sciences curriculum in the school as well as improve the performance of the students. Good value for money.					


Project Number	CDF/MTG/007/07-08				
Constituency	Matuga				
Project Name	Motor vehicle for MCDC				
Project Activity	Purchase a new vehicle				
Location/Ward	Golini				
Date of Assessment	8/03/2010				
Total Funds Awarded to Date	2,962,125				
Total Funds Spent to Date	2,962,125				
Total Unaccounted Funds	Nil			Project Category	A
Technical Performance Score	80%			Project Status	Complete and in use
Comments: As per the assessment in relation to the suppliers' quotation and specifications, the vehicle is of good quality. The vehicle will provide mobility to the CDFC members to monitor and evaluate the progress of the projects in the constituency in order to provide value to taxpayers.					

Project Number	CDF/MTG/009/07-08		
Constituency	Matuga		
Project Name	Lukore Secondary School		
Project Activity	Construct a new library		
Location/Ward	Lukore		
Date of Assessment	29/01/2010		
Total Funds Awarded to Date	1,500,000		
Total Funds Spent to Date	1,500,000		
Total Unaccounted Funds	Nil		Project Category A
Technical Performance Score	80%		Project Status Complete and in use


Comments: The library will create a culture of reading amongst the school community which will improve the performance of the students and provide value to the parents (taxpayers) due to the improved quality of education. The library was well implemented.

Project Number	CDF/MTG/010/07-08		
Constituency	Matuga		
Project Name	Matuga Girls High School		
Project Activity	Construct dining hall roof		
Location/Ward	Waa		
Date of Assessment	25/01/2010		
Total Funds Awarded to Date	1,390,490		
Total Funds Spent to Date	1,390,490		
Total Unaccounted Funds	Nil		Project Category A
Technical Performance Score	70%		Project Status Complete and in use


Comments: The dining hall will create more space and the food will be prepared, served, and eaten in a clean space. Good value for money.


Project Number	CDF/MTG/002/07-08		
Constituency	Matuga		
Project Name	Vuga/ Bilashi Water Project		
Project Activity	Construction of water pipeline		
Location/Ward	Tsimba		
Date of Assessment	1/02/2010		
Total Funds Awarded to Date	731,370		
Total Funds Spent to Date	731,370		
Total Unaccounted Funds	Nil		Project Category B
Technical Performance Score	26%		Project Status Incomplete and not in use


Comments: The project was intended to distribute clean water to the community but so far no value has been achieved by the taxpayers as the project remains incomplete and not in use.

Project Number	CDF/MTG/003/07-08		
Constituency	Matuga		
Project Name	Majimboni Water Project		
Project Activity	Construct pipeline and water tanks		
Location/Ward	Majimboni		
Date of Assessment	8/03/2010		
Total Funds Awarded to Date	1,500,000		
Total Funds Spent to Date	1,500,000		
Total Unaccounted Funds	Nil		Project Category C
Technical Performance Score	76%		Project Status Ongoing and not in use

Comments: The project is of high quality and also represents the interests and the needs of the community in the Majimboni area by providing a stable supply of clean water. The project will improve access to clean water. Good value for money so far.

Project Number	CDF/MTG/004/07-08	
Constituency	Matuga	
Project Name	Magodzoni Water Project	
Project Activity	Construct pipeline and water tanks	
Location/Ward	Tiwi	
Date of Assessment	25/01/2010	
Total Funds Awarded to Date	1,500,000	
Total Funds Spent to Date	1,500,000	
Total Unaccounted Funds	Nil	
Technical Performance Score	50%	Project Status Ongoing and not in use
Comments: The project materials show high quality of workmanship applied. Once operational the project will relieve the community of water shortages, thus improving their living standards.		

Project Number	CDF/MTG/008/07-08	
Constituency	Matuga	
Project Name	Kichakasimba Girls High School	
Project Activity	Construct a new library	
Location/Ward	Mwaluvanga	
Date of Assessment	29/01/2010	
Total Funds Awarded to Date	1,000,000	
Total Funds Spent to Date	1,000,000	
Total Unaccounted Funds	Nil	
Technical Performance Score	76%	Project Status Ongoing and in use
Comments: The library will provide safe custody for reading materials as well as create a demand for the purchase more reading materials. Availability of reading materials will contribute to an improvement in performance. Good value for money		

Project Number	CDF/MTG/011/07-08	
Constituency	Matuga	
Project Name	Matuga Polytechnic	
Project Activity	Construct new village polytechnic	
Location/Ward	Waa	
Date of Assessment	25/01/2010	
Total Funds Awarded to Date	3,706,766	
Total Funds Spent to Date	3,706,766	
Total Unaccounted Funds	Nil	
Technical Performance Score	80% C	Project Status Ongoing and not in use
Comments: Once complete the village polytechnic will fill the gap for technical education in the area. They will be able to learn skills that will enable them to be self-employed, which will ultimately contribute to the development of the area. Good value for money		

Annex 2

Recommendation (mark one box)	Stage 1 = OK	Stage 2 = Further Investigation

Report No.	
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Constituency Name		Location/Ward	
Project Name		Project Number	
Project Activity		Rural/Urban	
MPs Name (2007)		MP's Name (2008)	

Amount Awarded	FY 2007/08	FY 2006/07	FY 2006/05	FY 2005/04
Kshs.				

Project Status	Complete		Incomplete/stalled		Ongoing		Does not exist	
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Total CDF Funds Spent to date (October 2010) Kshs.	
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Total Other Funds Spent to date (October 2010) Kshs. (NGOs, CBOs, FBOs, Private Sector, etc.)	
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Total Funds Spent to date (October 2010) Kshs.	
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CDF Project Manager Name		Contact Nos	
Project Contractor Name		Contact Nos	
Other Contact Person		Contact Nos	

Field Visit Assessment Information

Name or general position of people met at project site	
1.	3.
2.	4.

Project Score	Out of 10	Comments
Community participation in selection/community/users satisfaction		
Project completion status -- on time/within budget?		
Visual assessment of overall quality of construction and finish		
Total Project Rapid Score (out of 30)		

Note: A mark of 10 is excellent, while a mark of 1 is very bad

Signature of RO:		Time and Date:	
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Annex 3

Name of RO	
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Instructions for ROs

- Explain who you are, and the purpose of your visit. Clearly state that the interview is anonymous.
- Ask the person if they know about the concerned project before starting the interview, if they have no knowledge then do not interview them.
- If the person agrees to be interviewed, ask how long they have been resident in the community. If it is less than six months do not undertake the interview. Do not interview people directly or officially involved in managing the project as they will have a bias.
- ROs must interview a mix of women and men at all project locations.
- The minimum requirement is 4 user interviews/project.
- In questions with written answers be very clear and concise.

1. Name of District		2. Constituency Name	
3. Name of Project		4. Location Name	
5. Gender of person interviewed (circle one answer number)		1. Female	2. Male
6. Age of person interviewed		_____ years	
7. Occupation (circle one answer number)	1. Farmer 2. Business Owner 3. Labourer /Housekeeper	4. Private Sector Employee 5. Government employee 6. Other (explain) _____	
8. RO -- Why have you selected this person? (list relationship to project)	1. Resident lives near project 2. Resident from community uses the project 3. Other (explain) _____		
9. Do you know who funded the project?		1. Yes	2. No
10. If yes, can you say who?	1. CDF 2. LATF 3. MP	4. Community 5. Donors/NGOs 6. Government	7. Councillor 8. Private company 9. Do not know 10. Other (explain) _____
11. Is the project complete and in use, or incomplete and in use?	1. Project is completed and in use 2. Project is completed and not in use 3. Project is incomplete and in use 4. Project is incomplete and not in use 5. Project is "missing", does not exist		
12. Please explain your answer? (If the person choose option 2, 3, 4, or 5)			
13. Did you or people you know in the community participate in project selection?	1. Yes, community participated 2. No, community did not participate 3. Do not know		
14. If yes, please explain how you know this?	1. I attended the meeting 2. I know people who attended and they told me 3. Other (explain) _____		
15. If yes, do you know approximately how many people attended the meeting to select the project?	1. _____ people (write the number) 2. Do not know		
16. If yes to Q10, (community participated in project selection), Was this project selected as a priority for this community?	1. Yes 2. No 3. Do not know		

17. If no to Q10, do you know who selected the project?	1. MP 2. Councillor	3. Chief/Govt. official 4. Do not know	5. Other _____
18. Did you or people you know in the community participate in project implementation?	1. Yes, community participated 2. No, community did not participate 3. Do not know		
19. If yes, how?	1. They contributed labour/security/supervision/goods/materials/land etc. 2. They gave money 3. Other (explain) _____		
20. Was there a Project Management Committee formed for this project?	1. Yes	2. No	3. Do not know
21. If yes, who selected this Committee?	1. MP selected 2. Community selected 3. MP and community	4. Councillor selected 5. Govt. selected	6. Do not know 7. Other (explain) _____
22. What is your satisfaction in terms of quality of the facility and value for money spent on this project?	1. Very satisfied 2. Satisfied	3. Dissatisfied 4. Very dissatisfied	
23. If Dissatisfied or Very dissatisfied, explain why?			
24. Was this project transparently managed?	1. Yes 2. No	3. Do not know	
25. If no, explain why not?			
26. How would you rate the project in terms of impact on beneficiaries?	1. High impact – many people in community benefited 2. Medium impact – some people in community benefited 3. Low impact – none/few people in community benefited		
27. What are the three most important future projects for this community?	1. _____ 2. _____ 3. _____		
28. Can you suggest ways to improve implementation of CDF projects?	1. _____ 2. _____ 3. _____		
29. RO Verification -- What is the actual completion status of the project based on observation? (visit the project and then complete this question)	1. Project is completed and in use 2. Project is completed and not in use 3. Project is incomplete and in use 4. Project is incomplete and not in use 5. Project is “missing”, does not exist		

Name of interviewer	Signature of interviewer	Date and time of interview

Annex 4

Project Score (Out of 100)	%
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Project No.	
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Project Type (LATF/CDF)	
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Project No.	
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Project Name		Constituency Name	
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Area	Out of 10	Justify the score you gave with explanation below (write clearly and neatly)
(1) Quality of materials used		
(2) Project completion status -- on time/within budget?		
(3) Project cost – does it represent value for money		
Total (total the marks given out of 30, then list %)		What is your overall recommendation (circle one answer) 1. Project <u>has been</u> well implemented and looks as though there is good value for money for the community. 2. Project <u>has not been well</u> implemented and looks as though funds have not been well used. 3. Is difficult to fully assess.
	%	

Name of technical reviewer:	Date:
Signature of technical reviewer:	Time:

Annex 5



November 11, 2010.

Hon. Chirau Ali Mwakwere,
MP. Matuga Constituency,
National Assembly,
Nairobi.

Dear Hon. Mwakwere,

RE: MATUGA CDF CONSTITUENCY CITIZEN REPORT CARD

The National Taxpayers Association (NTA) is a national, independent and non-partisan organization committed to working in partnership with the government and other stakeholders to promote transparency, effectiveness and accountability in the use of government resources. The NTA is currently compiling and disseminating Citizens' Report Cards on the provision of services and the management of devolved funds in constituencies and local authorities across Kenya. On 6th April 2010, the NTA published 22 Citizen Report Cards on the management of CDF in 22 constituencies in all eight provinces.

In Phase 3 of the NTA's national CDF monitoring programme an additional 33 constituencies were selected and audited, one of which is the constituency you represent. In honor of your esteemed office as the representative of Matuga constituency, the NTA herein encloses a draft copy of the Matuga Constituency CDF Citizens' Report Card for your comments and feedback prior to printing and dissemination through a formal launch.

Please call Mr. Martin Napisa on 0734500940 at the NTA Secretariat to arrange a meeting to discuss the draft CRC or send written comments to the NTA Secretariat. Kindly note that lack of feedback by Monday 22nd November, 2010 on the draft CRC will be considered as a confirmation of the report and we shall proceed with the printing and dissemination through a formal launch.

We look forward to hearing from you soon.

Yours Faithfully,

**Kizito Wangalwa,
National Coordinator,
National Taxpayers Association (NTA)**

C.C. Ms. Agnes Odhiambo
Chief Executive Officer
CDF Coordination Board
Harambee Co-operative Plaza, 10th Floor
Nairobi.

The NTA is a national, volunteer-based, independent and non-partisan organization established to improve the delivery of services and the management of devolved funds for the benefit of all Kenyans.

NTA is a citizen initiative currently steered by the following National Governing Council members: Kenya Private Sector Alliance (KEPSA) - Chair, National Informal Sector Coalition (NISCO) - Vice Chair, Institute of Certified Public Accountants of Kenya (ICPAK) - Treasurer, Centre for Governance and Development (CGD) - Secretary, Kenya Female Advisory Organization (KEFEADO) - Deputy Secretary, Supreme Council of Kenya Muslims (SUPKEM) - Member, Kenya Private Sector Network (KPSA Network) - Member, African Woman and Child Feature Service (AWCFS) - Member, United Business Association (UBA) - Member, Catholic Justice & Peace Commission (CJPC), Kenya Alliance of Resident Associations (KARA) and Transparency International Kenya (TI-K) - Member.
National Taxpayers Association, P.O. Box 4037-00506, Nairobi, Kenya. Tel: 020-3861813/4. Website: www.nta.or.ke

Annex 6



1st March, 2011

Hon. Chirau Ali Mwakwere,
MP Matuga Constituency
National Assembly
Nairobi

Dear Hon. Mwakwere,

RE: MATUGA CDF CITIZEN REPORT CARD - APPRECIATION

NTA wish to thank you for finding time to review the report and sending us your comments.

The comments will indeed add value to the final report. The NTA is planning to print, launch and disseminate copies of the report both at the national and the constituency levels.

NTA is committed to objective and evidence-based reporting on CDF performance. Once again we reiterate our appreciation and look forward to solidifying this partnership.

Yours Faithfully,

Kizito Wangalwa,
National Coordinator,
National Taxpayers Association (NTA).

C.C. Ms. Agnes Odhiambo
Chief Executive Officer
CDF Coordination Board
Harambee Co-operative Plaza
10th Floor
Nairobi.

The NTA is a national, volunteer-based, independent and non-partisan organization established to improve the delivery of services and the management of devolved funds for the benefit of all Kenyans.

NTA is a citizen initiative currently steered by the following National Governing Council members: Kenya Private Sector Alliance (KEPSA) - Chair, National Informal Sector Coalition (NISCO) - Vice Chair, Institute of Certified Public Accountants of Kenya (ICPAK) - Treasurer, Centre for Governance and Development (CGD) - Secretary, Kenya Female Advisory Organization (KEFEADO) - Deputy Secretary, Supreme Council of Kenya Muslims (SUPKEM) - Member, Kenya Private Sector Network (KPSA Network) - Member, African Woman and Child Feature Service (AWCFS) - Member, United Business Association (UBA) - Member, Catholic Justice & Peace Commission (CJPC), Kenya Alliance of Resident Associations (KARA) and Transparency International Kenya (TI-K) - Member.

National Taxpayers Association, P.O. Box 4037-00506, Nairobi, Kenya. Tel: 020-3861813/4. Website: www.nta.or.ke