

# Citizen's Constituency Development Fund Report Card for Ugenya Constituency Siaya County



This publication was made possible through support provided by the Department for International Development (DfID) through the Governance and Transparency Fund (GTF).

The findings expressed herein are those of the NTA and do not necessarily reflect the views of our partners.

## TABLE OF CONTENTS

<b>1.0</b>	<b>Introduction</b>	<b>3</b>
<b>2.0</b>	<b>Executive Summary</b>	<b>3</b>
	<b>Table 1: CDF Allocations to Ugenya Constituency (FY) 2003/04 - 2007/08</b>	<b>3</b>
<b>3.0</b>	<b>Recommendations for Hon. James Orengo and Ugenya CDFC</b>	<b>4</b>
	<b>Table 2: Summary of Findings from NTA Audit of CDF Projects (FY)2007-08</b>	<b>5</b>
<b>4.0</b>	<b>NTA Research Methodology</b>	<b>6</b>
	<b>Annex 1: Project Classification Summary Tables, Project Profiles and digital photographs for all CDF projects visited and assessed in the Financial Year (FY) 2007-08</b>	
	<b>Category A projects</b>	<b>9 - 13</b>
	<b>Category B projects</b>	<b>14 - 17</b>
	<b>Category C projects</b>	<b>18 - 20</b>
	<b>Category E projects</b>	<b>21 - 23</b>
	<b>Annex 2: CDF Project Rapid Assessment Form</b>	<b>24</b>
	<b>Annex 3: CDF Project Users' Questionnaire</b>	<b>25</b>
	<b>Annex 4: Technical Project Assessment Form</b>	<b>27</b>
	<b>Annex 5 &amp; 6: Correspondence between NTA and Member of Parliament</b>	<b>28 - 29</b>

## 1.0 Introduction

- This Citizen's Report Card has been researched and published by the National Taxpayers Association (NTA) to sensitize citizens, elected representatives, government officials and civil society organizations on the management of the Constituency Development Fund (CDF).
- The NTA is a national, independent, non-partisan organization focused on improving the delivery of services and the management of devolved funds for the benefit of all Kenyans.
- The NTA is supervised by a Governing Council of prominent civil society and private sector leaders. The day to day operations of the NTA are managed by the NTA Secretariat based in Nairobi and eight Regional NTA offices located at the provincial headquarters. The NTA is establishing Constituency Monitoring Committees of volunteers at the constituency level across Kenya.
- The NTA has researched and published Citizen's Report Cards in 82 constituencies and 15 Local Authority Transfer Fund (LATF) Reports from all provinces in Kenya. The NTA will cover all 210 constituencies by December 2011.
- This Citizen's Report Card presents findings from research in Ugenya Constituency. The report covers one government Financial Year 2007/08. The NTA has not researched the 2008/09 Financial Year as much of the funds have not been spent to date.
- The monitoring exercise was conducted between January and October 2010.
- It is important to note that the Financial Year 07/08 was simply used to set the scope of the work based on NTA's interest but financial reporting takes into consideration accumulated allocations to the monitored projects over the years.

## 2.0 Executive Summary

- A summary of total funds allocated to Ugenya Constituency is listed in Table 1 below. A total of **Kshs. 182,238,317** has been allocated to the constituency since Financial Year 2003/04 to Financial Year 2007/08.
- The main findings from NTAs research in Ugenya Constituency are listed in Table 2 below.
- Project profiles and digital photographs of all CDF projects visited and assessed are listed in Annex 1.
- Correspondence and minutes of NTA meetings with the area Member of Parliament on the Constituency Citizen Report Card are listed in Annex 5, Annex 6 and Annex 7.

**Table 1: CDF Allocations to Ugenya Constituency Financial Years 2003/04 - 2007/08**

Constituency Name	2003/2004	2004/2005	2005/2006	2006/2007	2007/2008	Total
Ugenya	6,000,000	29,933,250	38,713,355	53,630,232	53,961,480	<b>182,238,317</b>

- The key findings for projects funded and monitored in Financial Year 2007/2008 are as follows:

**Kshs. 5,102,210 of taxpayers' money has been wasted due to badly implemented projects**

25% of the total CDF funds allocated to the monitored projects in FY 2007-08 were on ineffective projects

**Kshs. 5,780,000 of taxpayers' money is unaccounted for**

28% of the total CDF funds allocated to the monitored projects in FY 2007-08 are unaccounted for

### **3.0 Recommendations for Hon. James Orengo and Ugenya CDFC**

1. Complete all incomplete CDF projects.
2. Trace and fully account for all missing funds.
3. Reduce by 80% badly implemented CDF projects.
4. Make available all records of CDF projects, plus Bills of Quantities.

### **3.1 Recommendations for the CDF Board**

1. Ensure quick response to requests for reallocation of funds from the Constituency Development Fund Committees (CDFCs). The Board is widely accused of delay in approving decisions on reallocation of funds at the constituency level.
2. Regularly update the information listed in the Project Status Reports on the CDF web site to ensure that accurate and up to date information is available to the public.

**Table 2: Summary of Findings from NTA Audit of CDF Projects (FY) 2007-08 in Ugenya Constituency**

Category	Project Assessment Classification	No. of Projects	Budget Awarded	Budget Spent	Budget Unaccounted For
			Kshs.	Kshs.	Kshs.
A	<b>Well built, completed projects</b> - good quality construction, good value for money for taxpayers’.	<b>18</b>	8,003,333	6,823,333	1,180,000
B	<b>Badly built, complete and incomplete projects</b> - poor quality construction, money wasted, poor value for money	<b>15</b>	6,952,210	5,102,210	1,850,000
C	<b>Well built, ongoing projects</b> - project not yet complete, being built in phases, so far well built	<b>9</b>	3,398,000	2,998,000	400,000
E	<b>Ghost projects</b> - officially allocated funds, but project does not physically exist	<b>10</b>	2,350,000	-	2,350,000
<b>TOTAL</b>		<b>52</b>	<b>20,703,543</b>	<b>14,923,543</b>	<b>5,780,000</b>

Main Findings	Summary of Funds (Kshs.)	% of Total
<b>Total Money Badly Used (B Projects)</b>	<b>5,102,210</b>	<b>25%</b>
<b>Total Money Wasted (D Projects)</b>	-	-
<b>Budget Unaccounted For</b>	<b>5,780,000</b>	<b>28%</b>

## 4.0 NTA Research Methodology

The research methodology involved the following stages and methods.

### 1. Secondary Data Collection and Analysis

NTA Regional Officer held a series of meetings with district and constituency officials to collect information on CDF projects funded in FY 2007/08.

### 2. Project Site Visit, Rapid Assessment, and User Interviews

NTA Regional Officer visited all selected CDF projects funded in FY 2007/08. At each project site they:

- i. took digital photographs of the project;
- ii. undertook a rapid assessment of the project using a structured Project Rapid Assessment Form (see Annex 2)<sup>1</sup>.

### 3. Desk-based Independent Technical Assessment and Strategic Visits

At this stage NTA Regional Officer contracted a local engineer (or quantity surveyor) to undertake an independent desk review which involved: (i) analysis of secondary data and data collected in the field; (ii) strategic field visits to selected projects where additional information was needed; and, (iii) classification of all projects into one of the six categories above.

### 4. Desk-based Analysis and Final Project Classification

Following the independent technical assessment, the NTA Regional Officer met with the contracted engineer or quantity surveyor to compare her/his list of categorised projects. The output of this meeting was a final list of categorised projects as follows:

#### Category A Projects – Well implemented, completed projects

This category was for CDF projects which had scored above 50% on the Project Technical Assessment Form (Annex 4)<sup>2</sup>, and were found to be well built, with good value for money (i.e. the budget was the right amount for the infrastructure delivered).

#### Category B Projects – Badly implemented, complete and incomplete projects

This category was for CDF projects which had scored less than 50% on the Project Technical Assessment Form, and were found to be poorly constructed with poor value for money, and/or with budgets much larger than what was actually delivered.

#### Category C Projects – Well implemented, ongoing projects

This category was for CDF projects which had scored above 50% on the Project Technical Assessment Form, and were projects well implemented but incomplete, i.e. money had been used to build a structure of good quality, but the construction is ongoing.

#### Category D Projects - Abandoned Projects

This category of projects are incomplete and did not receive financial allocation in the subsequent Financial Year. It should be noted that the CDF Act provides for continuous allocation to projects until completion.

#### Category E Projects – Ghost projects

This category was for CDF projects officially allocated funds which had been spent, but the project did not physically exist at the time of study i.e. it was a ghost project.

---

<sup>1</sup> The data listed in this form was based on the findings from interviews with project users

<sup>2</sup> The Regional Officer gave each project a score out of 30 marks for: (1) Community participation in project selection/community users satisfaction with the project (10 marks); (2) Project completion status - on time/within budget? (10 marks); and, (3) Technical assessment of overall quality of construction and finish (10 marks).

## **Category F Projects – Reallocated Funds**

This category was for CDF projects that were not implemented for the reason that the funds were reallocated to other projects and with authority from the CDF Board in accordance with the CDF Act.

### **5. Comments and Review**

Following the elaborate process of compiling the Citizen's Report Card, the NTA developed a draft report of the findings. This report was then sent to the area Member of Parliament (copied to the CDF Board) for his/her comments (see letter in Annex 5). The MP was given a period of one month to comment on the draft report. In cases where the NTA did not receive any communication a reminder letter was sent (see Annex 6) at the end of week four. If the NTA had no comments by the end of week six then the draft CDF CRC was processed for publishing.


In response to comments from the NTA, a number of MPs requested a meeting to discuss our findings or sent letters with comments (See the list of MPs who requested for the meeting or sent their comments in Annex 7). The NTA considered all comments and made changes in the draft CDF CRC where we had adequate supporting documentation.


# Annex 1


Project Classification Summary Tables,  
Project Profiles and digital photographs  
for all CDF projects visited and assessed in  
the Financial Year (FY) 2007 - 08


## Member of Parliament


2002 - 2007	Hon. Ondiek S. A. Oluoch
2008 - 2012	Hon. James Orengo


<b>Project Number</b>	Ugenya - A/10/001/2007-08		
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Ninga Pri Sch		
<b>Project Activity</b>	Classroom renovations		
<b>Location/Ward</b>	East Uholo		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	200,000.00		
<b>Total Funds Spent to Date</b>	100,000.00		
<b>Total Unaccounted Funds</b>	100,000.00		<b>Project Category</b> A
<b>Technical Performance Score</b>	77%		<b>Project Status</b> Complete and in use
<b>Comments:</b> The work is well done and the building is outstanding. However, there are missing funds of up to 100,000.00 which were allocated in 2007/2008.			


<b>Project Number</b>	Ugenya - A/10/002/2007-08		
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Lunjre Pri Sch		
<b>Project Activity</b>	School finishing		
<b>Location/Ward</b>	East Uholo		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	310,000.00		
<b>Total Funds Spent to Date</b>	310,000.00		
<b>Total Unaccounted Funds</b>	0.00		<b>Project Category</b> A
<b>Technical Performance Score</b>	83%		<b>Project Status</b> Complete and in use
<b>Comments:</b> Highly commendable work has been done. The project was completed by the current CDFC. The doors and windows are constructed with good quality materials and the finishing is of good quality as well.			


<b>Project Number</b>	Ugenya - A/10/003/2007-08		
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Uref Pri School.		
<b>Project Activity</b>	Construction of two classrooms		
<b>Location/Ward</b>	West Uholo		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	750,000.00		
<b>Total Funds Spent to Date</b>	250,000.00		
<b>Total Unaccounted Funds</b>	500,000.00		<b>Project Category</b> A
<b>Technical Performance Score</b>	80%		<b>Project Status</b> Complete and in use
<b>Comments:</b> This landmark building in the school was completed through the efforts of the CDF and Strathmore University. However, there was 500,000.00 disbursed in 2007/2008 that never reached the school.			


<b>Project Number</b>	Ugenya - A/10/004/2007-08		
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Mauna Pri Sch		
<b>Project Activity</b>	Construction of one classroom		
<b>Location/Ward</b>	West Uholo		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	200,000.00		
<b>Total Funds Spent to Date</b>	200,000.00		
<b>Total Unaccounted Funds</b>	0.00		<b>Project Category</b> A
<b>Technical Performance Score</b>	90%		<b>Project Status</b> Complete and in use
<b>Comments:</b> Good work is seen in the construction of the building and value for money is evident.			


<b>Project Number</b>	Ugenya - A/10/013/2007-08			
<b>Constituency</b>	Ugenya			
<b>Project Name</b>	Ligala Kabiero Pri Sch			
<b>Project Activity</b>	Classroom construction			
<b>Location/Ward</b>	North Uholo			
<b>Date of Assessment</b>	15\03\2010			
<b>Total Funds Awarded to Date</b>	300,000.00			
<b>Total Funds Spent to Date</b>	300,000.00			
<b>Total Unaccounted Funds</b>	0.00		<b>Project Category</b>	A
<b>Technical Performance Score</b>	83%		<b>Project Status</b>	Complete and in use
<b>Comments:</b> The work done was of good quality and highly essential for the community. Money was well spent.				


<b>Project Number</b>	Ugenya - A/10/014/2007-08			
<b>Constituency</b>	Ugenya			
<b>Project Name</b>	Sikalame Pri Sch			
<b>Project Activity</b>	Classroom construction			
<b>Location/Ward</b>	South Ugenya			
<b>Date of Assessment</b>	16\03\2010			
<b>Total Funds Awarded to Date</b>	200,000.00			
<b>Total Funds Spent to Date</b>	200,000.00			
<b>Total Unaccounted Funds</b>	0.00		<b>Project Category</b>	A
<b>Technical Performance Score</b>	53%		<b>Project Status</b>	Complete and in use
<b>Comments:</b> The completion of the building was done by an undisclosed amount from the CDF office in the year 2008/2009.				


<b>Project Number</b>	Ugenya - A/10/015/2007-08			
<b>Constituency</b>	Ugenya			
<b>Project Name</b>	Markuny Pri Sch			
<b>Project Activity</b>	Admin block construction			
<b>Location/Ward</b>	South Ugenya			
<b>Date of Assessment</b>	16\03\2010			
<b>Total Funds Awarded to Date</b>	710,000.00			
<b>Total Funds Spent to Date</b>	510,000.00			
<b>Total Unaccounted Funds</b>	200,000.00		<b>Project Category</b>	A
<b>Technical Performance Score</b>	77%		<b>Project Status</b>	Complete and in use
<b>Comments:</b> The first disbursement of 100,000 took the building up to the window level, however they never received the second allocation of 200,000.00 . Finally, they received 410,000.00 for 2008/2009, which was used to complete the building.				


<b>Project Number</b>	Ugenya - A/10/005/2007-08			
<b>Constituency</b>	Ugenya			
<b>Project Name</b>	St. Peter's Rambula Mixed Sec Sch			
<b>Project Activity</b>	Construction, plastering and finishing of 5 Classrooms.			
<b>Location/Ward</b>	West Uholo			
<b>Date of Assessment</b>	15\03\2010			
<b>Total Funds Awarded to Date</b>	683,330.00			
<b>Total Funds Spent to Date</b>	683,330.00			
<b>Total Unaccounted Funds</b>	0.00		<b>Project Category</b>	A
<b>Technical Performance Score</b>	80%		<b>Project Status</b>	Complete and in use
<b>Comments:</b> The excellent 6 classroom building was realized through the efforts of the CDF, along with the Infrastructure Fund contributing 500,000.00 and the parents contributing 61,415.00, totalling 1,244,745.00.				


<b>Project Number</b>	Ugenya - A/10/006/2007-08		
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Rambula Pri Sch		
<b>Project Activity</b>	Administration block construction		
<b>Location/Ward</b>	West Uholo		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	350,000.00		
<b>Total Funds Spent to Date</b>	350,000.00		
<b>Total Unaccounted Funds</b>	0.00		<b>Project Category</b>   A
<b>Technical Performance Score</b>	83%		<b>Project Status</b>   Complete and in use
<b>Comments;</b> Well implemented project; durable doors and windows well fitted, fascia board well fitted and the building is nicely painted. Good value for money to the taxpayers.			


<b>Project Number</b>	Ugenya - A/10/007/2007-08		
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Ichinga Pri Sch		
<b>Project Activity</b>	Admin & classrooms construction		
<b>Location/Ward</b>	North Uholo		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	200,000.00		
<b>Total Funds Spent to Date</b>	200,000.00		
<b>Total Unaccounted Funds</b>	0.00		<b>Project Category</b>   A
<b>Technical Performance Score</b>	77%		<b>Project Status</b>   Complete and in use
<b>Comments:</b> The project is also co-funded by the LATEF, which contributed materials of an unknown value. The project was well implemented and it is being used by the community.			


<b>Project Number</b>	Ugenya - A/10/008/2007-08		
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Tihinga Pri Sch		
<b>Project Activity</b>	Two Classroom construction		
<b>Location/Ward</b>	North Uholo		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	350,000.00		
<b>Total Funds Spent to Date</b>	350,000.00		
<b>Total Unaccounted Funds</b>	0.00		<b>Project Category</b>   A
<b>Technical Performance Score</b>	70%		<b>Project Status</b>   Complete and in use
<b>Comments:</b> Good work was done and the project shows good value for money. The community is benefiting from the project.			


<b>Project Number</b>	Ugenya - A/10/016/2007-08		
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Jera Primary School		
<b>Project Activity</b>	Special Unit construction and desk supply		
<b>Location/Ward</b>	North East Ugenya		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	250,000.00		
<b>Total Funds Spent to Date</b>	250,000.00		
<b>Total Unaccounted Funds</b>	0.00		<b>Project Category</b>   A
<b>Technical Performance Score</b>	80%		<b>Project Status</b>   Complete and in use
<b>Comments:</b> There is good workmanship and the desks supplied are of good quality.			


<b>Project Number</b>	Ugenya - A/10/017/2007-08		
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Udira Kamrembo Pri Sch		
<b>Project Activity</b>	Classrooms renovation		
<b>Location/Ward</b>	North East Ugenya		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	300,000.00		
<b>Total Funds Spent to Date</b>	150,000.00		
<b>Total Unaccounted Funds</b>	150,000.00		<b>Project Category</b>   A
<b>Technical Performance Score</b>	70%		<b>Project Status</b>   Complete and in use
<b>Comments:</b> The project is of good quality, however there is 150,000.00 missing for the financial year 2007/2008. Efforts should be made to recover the money so as to benefit the community.			


<b>Project Number</b>	Ugenya - A/10/018/2007-08		
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Umina Mixed Sec. Sch.		
<b>Project Activity</b>	Admin. Block Construction		
<b>Location/Ward</b>	Central Ugenya		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	1,270,000.00		
<b>Total Funds Spent to Date</b>	1,270,000.00		
<b>Total Unaccounted Funds</b>	0.00		<b>Project Category</b>   A
<b>Technical Performance Score</b>	77%		<b>Project Status</b>   Complete and in use
<b>Comments:</b> Good work is seen on the ground but the school administration is lacking proper records. This causes doubts as to whether the funds were used properly.			


<b>Project Number</b>	Ugenya - A/10/019/2007-08		
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Sango Pri Sch		
<b>Project Activity</b>	Two Classroom Renovations		
<b>Location/Ward</b>	Central Ugenya		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	200,000.00		
<b>Total Funds Spent to Date</b>	200,000.00		
<b>Total Unaccounted Funds</b>	0.00		<b>Project Category</b>   A
<b>Technical Performance Score</b>	80%		<b>Project Status</b>   Complete and in use
<b>Comments:</b> There is good work done and value for taxpayers' money. The classroom is well painted and fitted with durable door and windows, it has a veranda that is well supported with strong pillars.			


<b>Project Number</b>	Ugenya - A/10/009/2007-08		
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Ginga Pri Sch		
<b>Project Activity</b>	2 Classrooms construction		
<b>Location/Ward</b>	North Uholo		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	600,000.00		
<b>Total Funds Spent to Date</b>	370,000.00		
<b>Total Unaccounted Funds</b>	230,000.00		<b>Project Category</b>   A
<b>Technical Performance Score</b>	70%		<b>Project Status</b>   Complete and in use
<b>Comments:</b> It is one of the well done projects in the location however the project has missing funds amounting to 230,000.00 that the school management is not aware of. It is in the interest of taxpayers that the funds will be recovered to benefit the community.			


<b>Project Number</b>	Ugenya - A/10/010/2007-08		
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Sirandumb Primary Sch		
<b>Project Activity</b>	3 classrooms construction		
<b>Location/Ward</b>	Central Ugenya		
<b>Date of Assessment</b>	16\03\2010		
<b>Total Funds Awarded to Date</b>	400,000.00		
<b>Total Funds Spent to Date</b>	400,000.00		
<b>Total Unaccounted Funds</b>	0.00		<b>Project Category</b>   A
<b>Technical Performance Score</b>	73%		<b>Project Status</b>   Complete and in use
<b>Comments:</b> The plastering, finishing, fittings and painting of the 3 classrooms are well done and very commendable.			


<b>Project Number</b>	Ugenya - A/10/011/2007-08		
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Pap Olang' Pri Sch		
<b>Project Activity</b>	2 classrooms construction		
<b>Location/Ward</b>	West Ugenya		
<b>Date of Assessment</b>	16\03\2010		
<b>Total Funds Awarded to Date</b>	730,000.00		
<b>Total Funds Spent to Date</b>	730,000.00		
<b>Total Unaccounted Funds</b>	0.00		<b>Project Category</b>   A
<b>Technical Performance Score</b>	83%		<b>Project Status</b>   Complete and in use
<b>Comments:</b> Well implemented project as evidenced in the workmanship; strong doors and windows fitted and painted, fascia board nicely fitted and also painted, good value for money.			


Project Number	Ugenya - B/10/002/2007-08			
Constituency	Ugenya			
Project Name	Lwoka Pri Sch			
Project Activity	Construction of one Classroom			
Location/Ward	East Uholo			
Date of Assessment	15\03\2010			
Total Funds Awarded to Date	600,000.00			
Total Funds Spent to Date	300,000.00			
Total Unaccounted Funds	300,000.00		Project Category	B
Technical Performance Score	49%		Project Status	Complete and in use
<b>Comments:</b> The classrooms were poorly constructed and there is Kshs.300,000.00 that cannot be accounted for.				


Project Number	Ugenya - B/10/003/2007-08			
Constituency	Ugenya			
Project Name	Madungu Sec Sch			
Project Activity	Construction of fence			
Location/Ward	East Uholo			
Date of Assessment	15\03\2010			
Total Funds Awarded to Date	250,000.00			
Total Funds Spent to Date	100,000.00			
Total Unaccounted Funds	150,000.00		Project Category	B
Technical Performance Score	47%		Project Status	Incomplete and in use
<b>Comments:</b> The funds received in the year 2005/2006 were diverted to fencing and the 150,000.00 disbursed in the year 2007/2008 never reached the school. This amounts to poor planning as money should be spent on the budgeted activity, efforts should also be made to recover the missing funds.				


Project Number	Ugenya - B/10/004/2007-08			
Constituency	Ugenya			
Project Name	Bar Anyanga Pri sch			
Project Activity	Renovation of the school			
Location/Ward	West ugenya			
Date of Assessment	16\03\2010			
Total Funds Awarded to Date	1,170,000.00			
Total Funds Spent to Date	1,170,000.00			
Total Unaccounted Funds	0.00		Project Category	B
Technical Performance Score	50%		Project Status	Complete and in use
<b>Comments:</b> The classrooms were poorly renovated and painted resulting in a waste of taxpayers' money. The amount used is enormous and should have done a better job.				


Project Number	Ugenya - B/10/009/2007-08			
Constituency	Ugenya			
Project Name	Siror Pri School			
Project Activity	3 Classroom Renovations			
Location/Ward	North East Ugenya			
Date of Assessment	15\03\2010			
Total Funds Awarded to Date	250,000.00			
Total Funds Spent to Date	150,000.00			
Total Unaccounted Funds	100,000		Project Category	B
Technical Performance Score	37%		Project Status	Complete and in use
<b>Comments:</b> The administration used the 50,000.00 for purchase of 150 desks and the 100,000.00 was used for floor repair, the school never received the last disbursement of 100,000.00. This is badly implemented project and efforts should be made to recover the money.				


<b>Project Number</b>	Ugenya - B/10/010/2007-08				
<b>Constituency</b>	Ugenya				
<b>Project Name</b>	Masamra Pri Sch				
<b>Project Activity</b>	School renovation				
<b>Location/Ward</b>	North east Ugenya				
<b>Date of Assessment</b>	15\03\2010				
<b>Total Funds Awarded to Date</b>	400,000.00				
<b>Total Funds Spent to Date</b>	50,000.00				
<b>Total Unaccounted Funds</b>	350,000.00			<b>Project Category</b>	B
<b>Technical Performance Score</b>	30%			<b>Project Status</b>	Complete and in use
<b>Comments:</b> The amount received was used for painting the roof and insertion of poorly designed windows and doors. The project was poorly implemented and it amounts to misuse of taxpayers money.					


<b>Project Number</b>	Ugenya - B/10/011/2007-08				
<b>Constituency</b>	Ugenya				
<b>Project Name</b>	Muhwayo Pri Sch				
<b>Project Activity</b>	3 classrooms Construction				
<b>Location/Ward</b>	North east Ugenya				
<b>Date of Assessment</b>	15\03\2010				
<b>Total Funds Awarded to Date</b>	350,000.00				
<b>Total Funds Spent to Date</b>	350,000.00				
<b>Total Unaccounted Funds</b>	0.00			<b>Project Category</b>	B
<b>Technical Performance Score</b>	43%			<b>Project Status</b>	Incomplete and in use
<b>Comments:</b> Poor workmanship; windows are hanging, no proper painting, there are so many cracks on the floors and walls of the building, no value for money to the community.					


<b>Project Number</b>	Ugenya - B/10/012/2007-08				
<b>Constituency</b>	Ugenya				
<b>Project Name</b>	Ulumba Pri Sch				
<b>Project Activity</b>	School renovation				
<b>Location/Ward</b>	North east Ugenya				
<b>Date of Assessment</b>	15\03\2010				
<b>Total Funds Awarded to Date</b>	200,000.00				
<b>Total Funds Spent to Date</b>	50,000.00				
<b>Total Unaccounted Funds</b>	150,000.00			<b>Project Category</b>	B
<b>Technical Performance Score</b>	43%			<b>Project Status</b>	Complete and in use
<b>Comments:</b> The school never received 150,000.00 from the CDF office and the renovation work is also poorly done.					


<b>Project Number</b>	Ugenya - B/10/005/2007-08				
<b>Constituency</b>	Ugenya				
<b>Project Name</b>	Lunga Pri sch				
<b>Project Activity</b>	Construction of one Classroom				
<b>Location/Ward</b>	West Ugenya				
<b>Date of Assessment</b>	16\03\2010				
<b>Total Funds Awarded to Date</b>	500,000.00				
<b>Total Funds Spent to Date</b>	500,000.00				
<b>Total Unaccounted Funds</b>	0.00			<b>Project Category</b>	B
<b>Technical Performance Score</b>	43%			<b>Project Status</b>	Complete and in use
<b>Comments:</b> The classroom was poorly implemented. No value for money. It is also very much overvalued. The classroom has the smallest dimensions in the whole school.					


<b>Project Number</b>	Ugenya - B/10/006/2007-08				
<b>Constituency</b>	Ugenya				
<b>Project Name</b>	Ralak Pri Sch				
<b>Project Activity</b>	Classroom renovations				
<b>Location/Ward</b>	North East Ugenya				
<b>Date of Assessment</b>	15\03\2010				
<b>Total Funds Awarded to Date</b>	200,000.00				
<b>Total Funds Spent to Date</b>	100,000.00				
<b>Total Unaccounted Funds</b>	100,000.00			<b>Project Category</b>	B
<b>Technical Performance Score</b>	49%			<b>Project Status</b>	Complete and in use
<b>Comments:</b> The only work done was the painting, which totalled to 100,000.00. However, they never received the 2nd disbursement of 100,000.00 from the CDF office.					


<b>Project Number</b>	Ugenya - B/10/007/2007-08				
<b>Constituency</b>	Ugenya				
<b>Project Name</b>	Nyamsanda Pri Sch				
<b>Project Activity</b>	6 Classroom renovations				
<b>Location/Ward</b>	North East Ugenya				
<b>Date of Assessment</b>	15\03\2010				
<b>Total Funds Awarded to Date</b>	1,132,210.00				
<b>Total Funds Spent to Date</b>	1,132,210.00				
<b>Total Unaccounted Funds</b>	0.00			<b>Project Category</b>	B
<b>Technical Performance Score</b>	47%			<b>Project Status</b>	Incomplete and in use
<b>Comments:</b> During NTA's assessment, there were no accounting documents availed to verify the expenditures. The amount of money spent is enormous and good work should have been done.					


<b>Project Number</b>	Ugenya - B/10/008/2007-08				
<b>Constituency</b>	Ugenya				
<b>Project Name</b>	Sirisia Pri Sch				
<b>Project Activity</b>	2 Classrooms and Gate renovations				
<b>Location/Ward</b>	North East Ugenya				
<b>Date of Assessment</b>	15\03\2010				
<b>Total Funds Awarded to Date</b>	250,000.00				
<b>Total Funds Spent to Date</b>	250,000.00				
<b>Total Unaccounted Funds</b>	0.00			<b>Project Category</b>	B
<b>Technical Performance Score</b>	47%			<b>Project Status</b>	Complete and in use
<b>Comments:</b> The classrooms were poorly done. The floors have heavy cracks, the paint used is worn out, and the windows are poorly designed. However, the work done on the gate of the school is fair. But generally there is no value for money to the community.					


<b>Project Number</b>	Ugenya - B/10/012/2007-08				
<b>Constituency</b>	Ugenya				
<b>Project Name</b>	Sifuyo Dispensary				
<b>Project Activity</b>	Electrification, gate construction, and blocks purchase				
<b>Location/Ward</b>	West Ugenya				
<b>Date of Assessment</b>	16\03\2010				
<b>Total Funds Awarded to Date</b>	800,000.00				
<b>Total Funds Spent to Date</b>	300,000.00				
<b>Total Unaccounted Funds</b>	500,000.00			<b>Project Category</b>	B
<b>Technical Performance Score</b>	47%			<b>Project Status</b>	Complete and in use
<b>Comments:</b> The health facility has 500,000.00 missing funds and has mixed projects that were done by the 300,000.00 spent to date. The blocks purchased were used in the now abandoned and incomplete parts of the staff houses.					


<b>Project Number</b>	Ugenya - B/10/001/2007-08				
<b>Constituency</b>	Ugenya				
<b>Project Name</b>	Suwinga Pri Sch				
<b>Project Activity</b>	Construction of Verandah, electrification and finishing				
<b>Location/Ward</b>	West Uholo				
<b>Date of Assessment</b>	15\03\2010				
<b>Total Funds Awarded to Date</b>	450,000.00				
<b>Total Funds Spent to Date</b>	450,000.00				
<b>Total Unaccounted Funds</b>	0.00			<b>Project Category</b>	B
<b>Technical Performance Score</b>	49%			<b>Project Status</b>	Complete and in use
<b>Comments:</b> The work is fairly done. However, NTA could not verify the expenditure per activity. This raises the question of prudent expenditure of taxpayers money. No value for money.					


<b>Project Number</b>	Ugenya - B/10/001/2007-08				
<b>Constituency</b>	Ugenya				
<b>Project Name</b>	Ng'op Misegni Pri. Sch.				
<b>Project Activity</b>	Construction of classroom				
<b>Location/Ward</b>	North uholo				
<b>Date of Assessment</b>	15\03\2010				
<b>Total Funds Awarded to Date</b>	200,000.00				
<b>Total Funds Spent to Date</b>	100,000.00				
<b>Total Unaccounted Funds</b>	100,000.00			<b>Project Category</b>	B
<b>Technical Performance Score</b>	27%			<b>Project Status</b>	Incomplete and not in use.
<b>Comments:</b> The project is incomplete and there are missing funds. This is poor implementation of the project and efforts should be made to recover the unaccounted for funds.					


<b>Project Number</b>	Ugenya - B/10/002/2007-08				
<b>Constituency</b>	Ugenya				
<b>Project Name</b>	Ukalama Pri. Sch.				
<b>Project Activity</b>	Construction of classroom				
<b>Location/Ward</b>	North Uholo				
<b>Date of Assessment</b>	15\03\2010				
<b>Total Funds Awarded to Date</b>	200,000.00				
<b>Total Funds Spent to Date</b>	100,000.00				
<b>Total Unaccounted Funds</b>	100,000.00			<b>Project Category</b>	B
<b>Technical Performance Score</b>	30%			<b>Project Status</b>	Incomplete.
<b>Comments:</b> The project was left stalled immediately after the elections and has 100,000.00 missing from the 2007/2008 financial year. Old iron sheets were used.					


<b>Project Number</b>	Ugenya - C/10/001/2007-08		
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Oloma Murumba Pri Sch		
<b>Project Activity</b>	Construction of 3 Classrooms		
<b>Location/Ward</b>	West Uholo		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	400,000.00		
<b>Total Funds Spent to Date</b>	400,000.00		
<b>Total Unaccounted Funds</b>	0.00		<b>Project Category</b> C
<b>Technical Performance Score</b>	60%		<b>Project Status</b> Ongoing and in use
<b>Comments:</b> Good quality materials are being used in the project and the classrooms are of standard design as required by the MoE. So far well implemented.			


<b>Project Number</b>	Ugenya - C/10/002/2007-08		
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	St. Joseph Ulanda Pri Sch		
<b>Project Activity</b>	Construction of a Classroom		
<b>Location/Ward</b>	North Uholo		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	200,000.00		
<b>Total Funds Spent to Date</b>	200,000.00		
<b>Total Unaccounted Funds</b>	0.00		<b>Project Category</b> C
<b>Technical Performance Score</b>	60%		<b>Project Status</b> Ongoing and in use
<b>Comments:</b> Construction work is proceeding well. It is also a co-funded project with the infrastructure fund contributing 150,000.00.			


<b>Project Number</b>	Ugenya - C/10/003/2007-08		
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Daho Pri Sch		
<b>Project Activity</b>	Construction of a Classroom		
<b>Location/Ward</b>	Central Ugenya		
<b>Date of Assessment</b>	16\03\2010		
<b>Total Funds Awarded to Date</b>	250,000.00		
<b>Total Funds Spent to Date</b>	250,000.00		
<b>Total Unaccounted Funds</b>	0.00		<b>Project Category</b> C
<b>Technical Performance Score</b>	57%		<b>Project Status</b> Ongoing and in use
<b>Comments:</b> Good materials have been used although the project is still not complete and awaiting more funding from the CDF office.			


<b>Project Number</b>	Ugenya - C/10/004/2007-08		
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Sifuyo Pri Sch		
<b>Project Activity</b>	Construction of Admin. block		
<b>Location/Ward</b>	West Ugenya		
<b>Date of Assessment</b>	16\03\2010		
<b>Total Funds Awarded to Date</b>	400,000.00		
<b>Total Funds Spent to Date</b>	400,000.00		
<b>Total Unaccounted Funds</b>	0.00		<b>Project Category</b> C
<b>Technical Performance Score</b>	77%		<b>Project Status</b> Ongoing and in use
<b>Comments:</b> This is a well done on-going project; good quality materials are being used and the amount spent is within the budget.			

<b>Project Number</b>	Ugenya - C/10/005/2007-08		
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Ulawe Pri Sch		
<b>Project Activity</b>	Construction of 2 classrooms		
<b>Location/Ward</b>	Central Ugenya		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	548,000.00		
<b>Total Funds Spent to Date</b>	348,000.00		
<b>Total Unaccounted Funds</b>	200,000.00		<b>Project Category</b> C
<b>Technical Performance Score</b>	63%		<b>Project Status</b> Ongoing and in use
<b>Comments:</b> The money spent was for the construction of two classrooms which are already in use, though not complete. The other CDF project is also stalled at the foundation level.			

<b>Project Number</b>	Ugenya - C/10/006/2007-08		
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Uring Pri Sch		
<b>Project Activity</b>	Construction of a Classroom		
<b>Location/Ward</b>	North East Ugenya		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	300,000.00		
<b>Total Funds Spent to Date</b>	300,000.00		
<b>Total Unaccounted Funds</b>	0.00		<b>Project Category</b> C
<b>Technical Performance Score</b>	60%		<b>Project Status</b> Ongoing and in use
<b>Comments:</b> There was no proper records and justification of how the funds were used. The project was however well implemented in terms of workmanship.			

<b>Project Number</b>	Ugenya - C/10/007/2007-08		
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Nyalenda Pri Sch		
<b>Project Activity</b>	School Renovation		
<b>Location/Ward</b>	North East Ugenya		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	300,000.00		
<b>Total Funds Spent to Date</b>	300,000.00		
<b>Total Unaccounted Funds</b>	0.00		<b>Project Category</b> C
<b>Technical Performance Score</b>	57%		<b>Project Status</b> Ongoing and in use
<b>Comments:</b> The project was co-funded by the CDF and the community. Good quality materials was used and the classrooms are of good size.			

<b>Project Number</b>	Ugenya - C/10/008/2007-08		
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Uchola Pri Sch		
<b>Project Activity</b>	Construction of 2 classrooms		
<b>Location/Ward</b>	North East Ugenya		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	400,000.00		
<b>Total Funds Spent to Date</b>	200,000.00		
<b>Total Unaccounted Funds</b>	200,000.00		<b>Project Category</b> C
<b>Technical Performance Score</b>	60%		<b>Project Status</b> Ongoing and in use
<b>Comments:</b> The school has too many incomplete projects and efforts should be made to complete them before new ones are started.			

<b>Project Number</b>	Ugenya - C/10/009/2007-08				
<b>Constituency</b>	Ugenya				
<b>Project Name</b>	Raduodi Pri Sch				
<b>Project Activity</b>	Construction of 2 classrooms				
<b>Location/Ward</b>	Central Ugenya				
<b>Date of Assessment</b>	15\03\2010				
<b>Total Funds Awarded to Date</b>	600,000.00				
<b>Total Funds Spent to Date</b>	600,000.00				
<b>Total Unaccounted Funds</b>	0.00			<b>Project Category</b>	C
<b>Technical Performance Score</b>	63%			<b>Project Status</b>	Ongoing and in use
<b>Comments:</b> The classrooms are incomplete due to differences between the Project Management Committee and the CDF office. The CDF officials froze the school account.					

<b>Project Number</b>	Ugenya - E/10/001/2007-08	?	
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Mbosie Primary School		
<b>Project Activity</b>	Construction of classroom		
<b>Location/Ward</b>	West Uholo		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	100,000.00		
<b>Total Funds Spent to Date</b>	0.00		
<b>Total Unaccounted Funds</b>	100,000.00		
<b>Technical Performance Score</b>	N/A	<b>Project Status</b>	Does not exist.
<b>Comments:</b> The project does not exist.			

<b>Project Number</b>	Ugenya - E/10/002/2007-08	?	
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Uriya Magoya Primary School		
<b>Project Activity</b>	Construction of Admin. Block		
<b>Location/Ward</b>	West Uholo		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	200,000.00		
<b>Total Funds Spent to Date</b>	0.00		
<b>Total Unaccounted Funds</b>	200,000.00		
<b>Technical Performance Score</b>	N/A	<b>Project Status</b>	Does not exist.
<b>Comments:</b> The project does not exist.			

<b>Project Number</b>	Ugenya - E/10/003/2007-08	?	
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Ywaya Primary School		
<b>Project Activity</b>	Construction of 3 classrooms		
<b>Location/Ward</b>	North Uholo		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	300,000.00		
<b>Total Funds Spent to Date</b>	0.00		
<b>Total Unaccounted Funds</b>	300,000.00		
<b>Technical Performance Score</b>	N/A	<b>Project Status</b>	Does not exist.
<b>Comments:</b> The project does not exist.			

<b>Project Number</b>	Ugenya - E/10/004/2007-08	?	
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	St. Domnick Uloma Primary School		
<b>Project Activity</b>	Construction of a classroom		
<b>Location/Ward</b>	North Uholo		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	200,000.00		
<b>Total Funds Spent to Date</b>	0.00		
<b>Total Unaccounted Funds</b>	200,000.00		
<b>Technical Performance Score</b>	N/A	<b>Project Status</b>	Does not exist.
<b>Comments:</b> The project does not exist.			

<b>Project Number</b>	Ugenya - E/10/007/2007-08	?	
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Simenya Dispensary		
<b>Project Activity</b>	Construction of foundation Phase 1		
<b>Location/Ward</b>	South Ugenya		
<b>Date of Assessment</b>	16\03\2010		
<b>Total Funds Awarded to Date</b>	200,000.00		
<b>Total Funds Spent to Date</b>	0.00		
<b>Total Unaccounted Funds</b>	200,000.00		
<b>Technical Performance Score</b>	N/A	<b>Project Status</b>	Does not exist.
<b>Comments:</b> The project does not exist.			

<b>Project Number</b>	Ugenya - E/10/008/2007-08	?	
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Sikalame Dispensary		
<b>Project Activity</b>	Electrification and general repair		
<b>Location/Ward</b>	South Ugenya		
<b>Date of Assessment</b>	16\03\2010		
<b>Total Funds Awarded to Date</b>	300,000.00		
<b>Total Funds Spent to Date</b>	0.00		
<b>Total Unaccounted Funds</b>	300,000.00		
<b>Technical Performance Score</b>	N/A	<b>Project Status</b>	Does not exist
<b>Comments:</b> The project does not exist.			

<b>Project Number</b>	Ugenya - E/10/009/2007-08	?	
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	St. Sylvester Pri. School		
<b>Project Activity</b>	School renovation		
<b>Location/Ward</b>	North East Ugenya		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	100,000.00		
<b>Total Funds Spent to Date</b>	0		
<b>Total Unaccounted Funds</b>	100,000.00		
<b>Technical Performance Score</b>	N/A	<b>Project Status</b>	Does not exist
<b>Comments:</b> The project does not exist.			

<b>Project Number</b>	Ugenya - E/10/010/2007-08	?	
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	Sihay Pri School		
<b>Project Activity</b>	School renovation		
<b>Location/Ward</b>	North East Ugenya		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	150,000.00		
<b>Total Funds Spent to Date</b>	0.00		
<b>Total Unaccounted Funds</b>	150,000.00		
<b>Technical Performance Score</b>	N/A	<b>Project Status</b>	Does not exist
<b>Comments:</b> The project does not exist.			

<b>Project Number</b>	Ugenya - E/10/005/2007-08	?	
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	St. Paul Sigomere Sec. School		
<b>Project Activity</b>	Construction of 2 classrooms		
<b>Location/Ward</b>	East Uholo		
<b>Date of Assessment</b>	15\03\2010		
<b>Total Funds Awarded to Date</b>	200,000.00		
<b>Total Funds Spent to Date</b>	0.00		
<b>Total Unaccounted Funds</b>	200,000.00	<b>Project Category</b>	E
<b>Technical Performance Score</b>	N/A	<b>Project Status</b>	Does not exist.
<b>Comments:</b> The project does not exist.			

<b>Project Number</b>	Ugenya - E/10/006/2007-08	?	
<b>Constituency</b>	Ugenya		
<b>Project Name</b>	St. Charles Humwend Sec School		
<b>Project Activity</b>	Construction of Classrooms		
<b>Location/Ward</b>	West Ugenya		
<b>Date of Assessment</b>	16\03\2010		
<b>Total Funds Awarded to Date</b>	600,000.00		
<b>Total Funds Spent to Date</b>	0.00		
<b>Total Unaccounted Funds</b>	600,000.00	<b>Project Category</b>	E
<b>Technical Performance Score</b>	N/A	<b>Project Status</b>	Does not exist.
<b>Comments:</b> The project does not exist.			

**Annex 2**  
**CDF/LATF Project Rapid Assessment Form**

Recommendation (mark one box)	Stage 1 = OK	Stage 2 = Further Investigation	Report No.	

Constituency Name		Location	
Project Name		Project Number	
Project Activity		Rural/Urban	
MPs Name (2007)		MPs Name (2008)	

Project Status	Complete		Incomplete/stalled		Ongoing		Does not exist	
----------------	----------	--	--------------------	--	---------	--	----------------	--

Amount Awarded	FY 2007/08	FY 2006/07	FY 2006/05	FY 2005/04
Kshs.				

Total CDF Funds Spent to date (October 2010) Kshs.	
--	--

Total Other Funds Spent to date (October 2010) Kshs. (NGOs, CBOs, FBOs, Private Sector, etc.)	
--	--

Total Funds Spent to date (October 2010) Kshs.	
--	--

CDF Project Manager Name		Contact Nos	
Project Contractor Name		Contact Nos	
Other Contact Person		Contact Nos	

**Field Visit Assessment Information**

Name or general position of people met at project site	
1.	3.
2.	4.

Project Score	Out of 10	Comments
Community participation in selection/community/users satisfaction		
Project completion status -- on time/within budget?		
Visual assessment of overall quality of construction and finish		
Total Project Rapid Score (out of 30)		

Note: A mark of 10 is excellent, while a mark of 1 is very bad

Signature of RO:		Time and Date:	
------------------	--	----------------	--

### Annex 3

## CDF Project Users Questionnaire

Quest. No.:
-------------

Name of RO
------------

#### Instructions for ROs

- Explain who you are, and the purpose of your visit. Clearly state that the interview is anonymous.
- Ask the person if they know about the concerned project before starting the interview, if they have no knowledge then do not interview them.
- If the person agrees to be interviewed, ask how long they have been resident in the community. If it is less than six months do not undertake the interview. Do not interview people directly or officially involved in managing the project as they will have a bias.
- ROs must interview a mix of women and men at all project locations.
- The minimum requirement is 4 user interviews/project.
- In questions with written answers be very clear and concise.

1. Name of District		2. Constituency Name	
3. Name of Project		4. Location Name	
5. Gender of person interviewed (circle one answer number)		1. Female	2. Male
6. Age of person interviewed		_____ years	
7. Occupation (circle one answer number)	1. Farmer 2. Business Owner 3. Labourer /Housekeeper	4. Private Sector Employee 5. Government employee 6. Other (explain) _____	
8. RO -- Why have you selected this person? (list relationship to project)	1. Resident lives near project 2. Resident from community uses the project 3. Other (explain) _____		
9. Do you know who funded the project?		1. Yes	2. No
10. If yes, can you say who?	1. CDF 2. LATF 3. MP	4. Community 5. Donors/NGOs 6. Government	7. Councillor 8. Private company 9. Do not know 10. Other (explain) _____
11. Is the project complete and in use, or incomplete and in use?	1. Project is completed and in use 2. Project is completed and not in use 3. Project is incomplete and in use 4. Project is incomplete and not in use 5. Project is "missing", does not exist		
12. Please explain your answer? (If the person choose option 2, 3, 4, or 5)			
13. Did you or people you know in the community participate in project selection?	1. Yes, community participated 2. No, community did not participate 3. Do not know		
14. If yes, please explain how you know this?	1. I attended the meeting 2. I know people who attended and they told me 3. Other (explain) _____		
15. If yes, do you know approximately how many people attended the meeting to select the project?	1. _____ people (write the number) 2. Do not know		
16. If yes to Q10, (community participated in project selection), Was this project selected as a priority for this community?	1. Yes 2. No 3. Do not know		

17. If no to Q10, do you know who selected the project?	1. MP 2. Councillor	3. Chief/Govt. official 4. Do not know	5. Other _____
18. Did you or people you know in the community participate in project implementation?	1. Yes, community participated 2. No, community did not participate 3. Do not know		
19. If yes, how?	1. They contributed labour/security/supervision/goods/materials/land etc. 2. They gave money 3. Other (explain) _____		
20. Was there a Project Management Committee formed for this project?	1. Yes	2. No	3. Do not know
21. If yes, who selected this Committee?	1. MP selected 2. Community selected 3. MP and community	4. Councillor selected 5. Govt. selected	6. Do not know 7. Other (explain) _____
22. What is your satisfaction in terms of quality of the facility and value for money spent on this project?	1. Very satisfied 2. Satisfied	3. Dissatisfied 4. Very dissatisfied	
23. If Dissatisfied or Very dissatisfied, explain why?			
24. Was this project transparently managed?	1. Yes 2. No	3. Do not know	
25. If no, explain why not?			
26. How would you rate the project in terms of impact on beneficiaries?	1. High impact – many people in community benefited 2. Medium impact – some people in community benefited 3. Low impact – none/few people in community benefited		
27. What are the three most important future projects for this community?	1. 2. 3.		
28. Can you suggest ways to improve implementation of CDF projects?	1. 2. 3.		
29. RO Verification -- What is the actual completion status of the project based on observation? (visit the project and then complete this question)	1. Project is completed and in use 2. Project is completed and not in use 3. Project is incomplete and in use 4. Project is incomplete and not in use 5. Project is “missing”, does not exist		

Name of interviewer	Signature of interviewer	Date and time of interview

## Annex 4

### Technical Project Assessment Form

<b>Project Score (Out of 100)</b>	%	<b>Project No.</b>	
<b>Project Type (LATF/CDF)</b>		<b>Project No.</b>	

<b>Project Name</b>		<b>Constituency Name</b>	
---------------------	--	--------------------------	--

<b>District Name</b>		<b>Location / Ward Name</b>	
----------------------	--	-----------------------------	--

Area	Out of 10	Justify the score you gave with explanation below (write clearly and neatly)
<b>(1) Quality of materials used</b>		
<b>(2) Project completion status -- on time/within budget?</b>		
<b>(3) Project cost – does it represent value for money</b>		
<b>Total (total the marks given out of 30, then list %)</b>		<b>What is your overall recommendation (circle one answer)</b> 1. Project <u>has been</u> well implemented and looks as though there is good value for money for the community. 2. Project <u>has not been well</u> implemented and looks as though funds have not been well used. 3. Is difficult to fully assess.
	%	

**Note: A mark of 10 is excellent, while a mark of 1 is very bad.**

<b>Name of technical reviewer:</b>	<b>Date:</b>
<b>Signature of technical reviewer:</b>	<b>Time:</b>

## Annex 5



November 25<sup>th</sup>, 2010.

Hon. James Orengo,  
MP. Ugenya Constituency,  
National Assembly,  
Nairobi.

Dear Hon. Orengo,

**RE: UGENYA CDF CONSTITUENCY CITIZEN REPORT CARD**

The National Taxpayers Association (NTA) is a national, independent and non-partisan organization committed to working in partnership with the government and other stakeholders to promote transparency, effectiveness and accountability in the use of government resources. The NTA is currently compiling and disseminating Citizens' Report Cards on the provision of services and the management of devolved funds in constituencies and local authorities across Kenya. On 6<sup>th</sup> April 2010, the NTA published 22 Citizen Report Cards on the management of CDF in 22 constituencies in all eight provinces.

In Phase 3 of the NTA's national CDF monitoring programme an additional 33 constituencies were selected and audited, one of which is the constituency you represent. In honor of your esteemed office as the representative of Ugenya constituency, the NTA herein encloses a draft copy of the Ugenya Constituency CDF Citizens' Report Card for your comments and feedback prior to printing and dissemination through a formal launch.

Please call Mr. Martin Napisa on 0734500940 at the NTA Secretariat to arrange a meeting to discuss the draft CRC or send written comments to the NTA Secretariat. Kindly note that lack of feedback by Wednesday December, 8<sup>th</sup>, 2010 on the draft CRC will be considered as a confirmation of the report and we shall proceed with the printing and dissemination through a formal launch.

We look forward to hearing from you soon.

Yours Faithfully,

**Kizito Wangalwa,  
National Coordinator,  
National Taxpayers Association (NTA)**

C.C. Ms. Agnes Odhiambo  
Chief Executive Officer  
CDF Coordination Board  
Harambee Co-operative Plaza, 10<sup>th</sup> Floor  
Nairobi.

The NTA is a national, volunteer-based, independent and non-partisan organization established to improve the delivery of services and the management of devolved funds for the benefit of all Kenyans.

NTA is a citizen initiative currently steered by the following National Governing Council members: Kenya Private Sector Alliance (KEPSA) - Chair, National Informal Sector Coalition (NISCO) - Vice Chair, Institute of Certified Public Accountants of Kenya (ICPAK) - Treasurer, Centre for Governance and Development (CGD) - Secretary, Kenya Female Advisory Organization (KEFEADO) - Deputy Secretary, Supreme Council of Kenya Muslims (SUPKEM) - Member, Kenya Private Sector Network (KPSA Network) - Member, African Woman and Child Feature Service (AWCFS) - Member, United Business Association (UBA) - Member, Catholic Justice & Peace Commission (CJPC), Kenya Alliance of Resident Associations (KARA) and Transparency International Kenya (TI-K) - Member.

National Taxpayers Association, P.O. Box 4037-00506, Nairobi, Kenya. Tel: 020-3861813/4. Website: www.nta.or.ke

## Annex 6



February 4<sup>th</sup> 2011.

Hon. James Orengo  
MP Ugenya Constituency,  
National Assembly  
Nairobi

Dear Hon Orengo,

**RE: UGENYA CDF CITIZEN REPORT CARD - APPRECIATION**

With reference to a meeting held on **14<sup>th</sup> December 2010** at NTA Regional Office, with you on one hand and the NTA on the other, we express our gratitude for the time, patience and remarkable openness you exhibited during the meeting as we went through the draft Citizen's Report Card (CRC) for Ugenya constituency.

The meeting was indeed useful and the deliberations thereon will add value to the final report. The NTA is planning to print, launch and disseminate copies of the report both at the national and the constituency levels.

The NTA is committed to objective and evidence-based reporting on CDF performance. Once again we reiterate our appreciation and look forward to solidifying this partnership. We remain open to clarifying any section of this letter that may not be clear.

Yours Faithfully,

Kizito Wangalwa,  
National Coordinator,  
National Taxpayers Association (NTA).

C.C. Ms. Agnes Odhiambo  
Chief Executive Officer  
CDF Coordination Board  
Harambee Co-operative Plaza  
10<sup>th</sup> Floor  
Nairobi.

The NTA is a national, volunteer-based, independent and non-partisan organization established to improve the delivery of services and the management of devolved funds for the benefit of all Kenyans.

NTA is a citizen initiative currently steered by the following National Governing Council members: Kenya Private Sector Alliance (KEPSA) - Chair, National Informal Sector Coalition (NISCO) - Vice Chair, Institute of Certified Public Accountants of Kenya (ICPAK) - Treasurer, Centre for Governance and Development (CGD) - Secretary, Kenya Female Advisory Organization (KEFEADO) - Deputy Secretary, Supreme Council of Kenya Muslims (SUPKEM) - Member, Kenya Private Sector Network (KPSA Network) - Member, African Woman and Child Feature Service (AWCFS) - Member, United Business Association (UBA) - Member, Catholic Justice & Peace Commission (CJPC), Kenya Alliance of Resident Associations (KARA) and Transparency International Kenya (TI-K) - Member.  
National Taxpayers Association, P.O. Box 4037-00506, Nairobi, Kenya. Tel: 020-3861813/4. Website: www.nta.or.ke