

Citizen's Local Authority Transfer Fund Report Card for Kisumu Municipality, Kisumu East District



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1.0 Introduction

- This Citizen Report Card (CRC) has been researched and published by the National Taxpayers Association (NTA) to sensitize citizens, elected officials, and civil society organisations on the management of devolved funds, and the provision of district services.
- The publication has been developed by the NTA Secretariat and Regional NTA staff.
- NTA is a national, independent, non-partisan organization focused on improving the delivery of services and the management of devolved funds for the benefit of all Kenyans.
- The NTA is committed to working with the Government of Kenya to improve service delivery at the district level and the management of devolved funds.
- The NTA assessed all CDF/LATF projects funded in the financial year (FY) 2006-07 in 23 constituencies and 8 municipalities in 8 districts¹ across all provinces.
- This report presents the findings from research in Kisumu Municipality, Kisumu district.

2.0 Executive Summary

- A summary of the main findings from the NTA research in Kisumu Municipality are listed below.
- Project profiles and digital photographs of all LATF projects visited and assessed are listed in Annex 1.
- The key findings are as follows:

Kisumu Municipality

Kshs. 4,938,566 of taxpayer's money has been wasted, due to badly built, complete and incomplete projects

31% of the total LATF funds awarded in FY 2006-07 were on badly implemented projects

Kshs. 641,174 of taxpayers money has been wasted due to abandoned projects

4% of the total LATF funds awarded in FY 2006-07 were on abandoned projects.

Kshs. 4,045,175 of taxpayer's money is missing and unaccounted for

26% of the total LATF funds awarded in FY 2006-07 are missing and unaccounted for

¹ These are Uasin Gishu, Garissa, Mombasa, Nyeri, Uasin Gishu, Kisumu, Busia and Machakos districts.

3.0 Recommendations for His Worship the Mayor and the ward councillors

1. Complete all incomplete LATF projects as soon as possible
2. Trace and fully account for all missing funds.
3. Reduce by 100% badly built LATF projects in FY 08-09.
4. Make available all records of LATF projects, plus Bills of Quantities.

Table 1: Summary Findings from NTA Audit of LATF Projects in Kisumu Municipality

Category	Project Assessment Classification	No. of Projects	Budget Awarded	Budget Spent	Budget Unaccounted For
			Kshs.	Kshs.	Kshs.
A	Well built, complete projects - good quality construction, good value for money for taxpayer's	12	5,094,715	4,734,715	360,000
B	Badly built, complete and incomplete projects - poor quality construction, money wasted, poor value for money	10	4,988,566	4,938,566	50,000
C	Well built, incomplete projects - project not yet complete, being built in phases, so far well built	3	1,778,420	1,418,420	360,000
D	Abandoned projects - projects are incomplete and not funded in the last year, taxpayer's money is wasted	2	1,080,000	641,174	438,526
E	Ghost projects - officially allocated funds, but project does not physically exist	5	2,836,649	-	2,836,649
F	Missing funds - funds awarded are higher than what the project location had actually spent	-	-	-	-
Total		32	15,778,350	11,732,875	4,045,175

Main Findings	Summary of Funds (Kshs.)	% of Total
Total Money Badly Used (B Projects)	4,938,566	31%
Total Money Wasted (D Projects)	641,174	4%
Budget Unaccounted for	4,045,175	26%

4.0 Challenges in undertaking this work

4.1 Inadequate/ lack of access to information from government offices

- In some instances, custodians of information were blatantly uncooperative, especially in cases where project implementation was suspicious. While in other cases, relevant information was hidden by the fund managers and the users for fear of victimisation and other unexplained reasons.

4.2 Threats from those managing devolved funds

- These threats raise concerns on security of the field officers whose lives are put at risk.

4.3 Joint funding and multiple financing of projects

- In some instances, projects received funding from non state actors, in addition to funds awarded by CDF/LATF. This made categorization of such projects difficult.

5.0 NTA Research Methodology

The research methodology involved the following stages and methods.

5.1 Secondary Data Collection and Analysis

NTA Research Officers held a series of meetings with district and constituency officials to collect information on CDF/LATF projects funded in FY 2006-07.

5.2 Project Site Visit and Rapid Assessment, and User Interviews

NTA Research Officers visited all CDF/LATF projects funded in FY 2006-07. At each project site they:

- (i) took digital photographs of the project;
- (ii) interviewed project users living around the project, using a structured CDF/LATF Project Users Questionnaire (see Annex 3); and,
- (iii) undertook a rapid assessment of the project using a structured questionnaire called CDF/LATF Project Rapid Assessment Form (see Annex 2)².

5.3 Desk-based Project Classification

Upon returning from the field, NTA Research Officers analysed the data collected and then classified all projects into one of the six categories below:

Category A Projects – Well built, complete projects

- This category is for CDF/LATF projects which scored above 15 marks out of 30 on the Project Rapid Assessment Form (Annex 2)³, and were found to be well built, with good value for money (i.e the budget was the right amount for the infrastructure delivered).

Category B Projects – Badly built, complete and incomplete projects

- This category is for CDF/LATF projects which scored less than 15 marks out of 30 on the Project Rapid Assessment Form, and were found to be poorly constructed with poor value for money, and/or with budgets much larger than what was actually received.

²The data listed in this form was based on the findings from interviews with project users

³The Research Officer gave each project a score out of 30 marks for: (1) Community participation in project selection/community users satisfaction with the project (10 marks); (2) Project completion status -- on time/within budget? (10 marks); and, (3) Visual assessment of overall quality of construction and finish (10 marks).

Category C Projects – Well built, incomplete projects

- This category is for CDF/LATF projects which scored above 15 marks out of 30 on the Project Rapid Assessment Form, and were well built but incomplete, i.e money was used to build something useful and of good quality, but the infrastructure was incomplete

Category D Projects - Abandoned Projects

- This category is for CDF/LATF projects which are incomplete and not funded in the last financial year, thus taxpayer's money wasted.

Category E Projects – Ghost projects

- This category is for CDF/LATF projects which had been officially allocated funds but the project did not physically exist, i.e it was a ghost project.

Category F Projects – Missing funds

- This category is for CDF/LATF projects where the funds awarded was higher than what the project received and spent, eg. a school was officially awarded Kshs. 600,000 for classrooms and it only received and spent Kshs. 200,000.

5.4 Desk-based Independent Technical Assessment and Strategic Visits

At this stage the NTA Research Officers contracted a local engineer (or quantity surveyor) to undertake an independent desk review which involved: (i) analysis of secondary data and data collected in the field; (ii) strategic field visits to selected projects where additional information was needed; (iii) scoring projects out of 30 marks⁴ and, (iv) classification of all projects into one of the six categories above (See Annex 4 for the Technical Assessment form).



5.5 Desk-based Analysis and Final Project Classification


Following the independent technical assessment, the NTA Research Officer met with the contracted engineer to compare her/his list of categorised projects. The output of this meeting was a final list of categorised projects.



⁴ Projects were scored out of 30 marks covering: (i) quality of materials used: (ii) project completion status - on time/within budget?; (iii) project cost - does the project represent value for money?



Annex 1



Project profiles and digital photographs for all
LATF projects visited and assessed


Project Number			
Constituency	Kisumu Town West		
Project Name	Usoma Dispensary		
Project Activity	Construction of Dispensary		
Location/Ward	Aerodrome		
Mayors Name	His Worship Sammy Okello		
Project Status	Complete and in use		
Total Funds Awarded to Date	626,925.00		
Total Funds Spent to Date	626,925.00		
Total Unaccounted Funds	0.00		
Technical Performance Score	78%		
Project Classification	A		
Comments			


Project Number		
Constituency	Kisumu Town West	
Project Name	Joel Omino Sec. School	
Project Activity	Electrification of classrooms	
Location/Ward	Milimani	
Mayors Name	His Worship Sammy Okello	
Project Status	Complete and in use	
Total Funds Awarded to Date	120,000.00	
Total Funds Spent to Date	120,000.00	
Total Unaccounted Funds	0.00	
Technical Performance Score	80%	
Project Classification	A	
Comments		


Project Number		
Constituency	Kisumu Town West	
Project Name	Kibuye Public toilets	
Project Activity	Construction of Public Toilets	
Location/Ward	Kibuye	
Mayors Name	His Worship Sammy Okello	
Project Status	Complete and in use	
Total Funds Awarded to Date	500,000.00	
Total Funds Spent to Date	500,000.00	
Total Unaccounted Funds	0.00	
Technical Performance Score	73%	
Project Classification	A	
Comments		



Project Number		
Constituency	Kisumu Town West	
Project Name	Jubilee Development Office	
Project Activity	Construction of Office	
Location/Ward	Market	
Mayors Name	His Worship Sammy Okello	
Project Status	Complete and in use	
Total Funds Awarded to Date	402,000.00	
Total Funds Spent to Date	402,000.00	
Total Unaccounted Funds	0.00	
Technical Performance Score	89%	
Project Classification	A	
Comments		



Project Number		
Constituency	Kisumu Town East	
Project Name	Kudho Community Hall	
Project Activity	Construction of Hall	
Location/Ward	North Ward	
Mayors Name	His Worship Sammy Okello	
Project Status	Complete and in use	
Total Funds Awarded to Date	708,000.00	
Total Funds Spent to Date	708,000.00	
Total Unaccounted Funds	0.00	
Technical Performance Score	96%	
Project Classification	A	
Comments		



Project Number		
Constituency	Kisumu Town West	
Project Name	Ondiek Primary School	
Project Activity	Electrification	
Location/Ward	Market	
Mayors Name	His Worship Sammy Okello	
Project Status	Complete and in use	
Total Funds Awarded to Date	91,780.00	
Total Funds Spent to Date	91,780.00	
Total Unaccounted Funds	0.00	
Technical Performance Score	75%	
Project Classification	A	
Comments		



Project Number		
Constituency	Kisumu Town East	
Project Name	Chiga Dispensary	
Project Activity	Electrification	
Location/Ward	East Kolwa	
Mayors Name	His Worship Sammy Okello	
Project Status	Complete and in use	
Total Funds Awarded to Date	32,000.00	
Total Funds Spent to Date	32,000.00	
Total Unaccounted Funds	0.00	
Technical Performance Score	73%	
Project Classification	A	
Comments		



Project Number		
Constituency	Kisumu Town West	
Project Name	Kaloleni Hall	
Project Activity	Purchase of Television Set	
Location/Ward	Kaloleni	
Mayors Name	His Worship Sammy Okello	
Project Status	Complete and in use	
Total Funds Awarded to Date	20,995.00	
Total Funds Spent to Date	20,995.00	
Total Unaccounted Funds	0.00	
Technical Performance Score	89%	
Project Classification	A	
Comments		



Project Number		
Constituency	Kisumu Town East	
Project Name	Obwollo Community Hall	
Project Activity	Hall Construction.	
Location/Ward	West Kajulu	
Mayors Name	His Worship Sammy Okello	
Project Status	Complete and in use	
Total Funds Awarded to Date	863,968.00	
Total Funds Spent to Date	863,968.00	
Total Unaccounted Funds	0.00	
Technical Performance Score	72%	
Project Classification	A	
Comments		



Project Number		
Constituency	Kisumu Town East	
Project Name	Bukna –Siboi Road	
Project Activity	Road Construction.	
Location/Ward	West Kajulu	
Mayors Name	His Worship Sammy Okello	
Project Status	Complete and in use	
Total Funds Awarded to Date	800,000.00	
Total Funds Spent to Date	440,000.00	
Total Unaccounted Funds	360,000.00	
Technical Performance Score	69%	
Project Classification	A	
Comments		



Project Number		
Constituency	Kisumu Town West	
Project Name	Kibuye Market	
Project Activity	Putting up Gates.	
Location/Ward	Kibuye	
Mayors Name	His Worship Sammy Okello	
Project Status	Complete and in use	
Total Funds Awarded to Date	329,047.00	
Total Funds Spent to Date	329,047.00	
Total Unaccounted Funds	0.00	
Technical Performance Score	86%	
Project Classification	A	
Comments		



Project Number		
Constituency	Kisumu Town East	
Project Name	Orongo Dispensary	
Project Activity	Constrution.	
Location/Ward	East Kolwa	
Mayors Name	His Worship Sammy Okello	
Project Status	Complete and in use	
Total Funds Awarded to Date	600,000.00	
Total Funds Spent to Date	600,000.00	
Total Unaccounted Funds	0.00	
Technical Performance Score	83%	
Project Classification	A	
Comments		



Project Number		
Constituency	Kisumu Town West	
Project Name	Milimani Ward Office	
Project Activity	Construction of ward Office	
Location/Ward	Milimani	
Mayors Name	His Worship Sammy Okello	
Project Status	Poorly implemented	
Total Funds Awarded to Date	369,728.00	
Total Funds Spent to Date	369,728.00	
Total Unaccounted Funds	0.00	
Technical Performance Score	45%	
Project Classification	B	
Comments	The project is undersize and built on a road reserve. Currently not in use.	


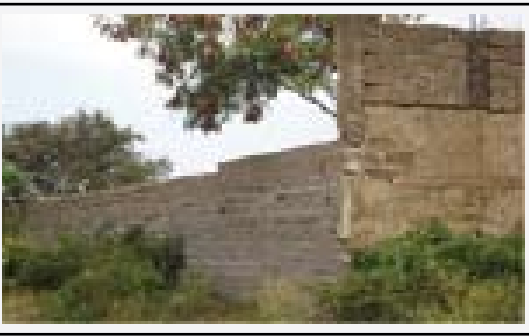
Project Number		
Constituency	Kisumu Town East	
Project Name	Otiak and Gita Dispensaries	
Project Activity	Construction of Dispensaries	
Location/Ward	East Kajulu	
Mayors Name	His Worship Sammy Okello	
Project Status	Poorly implemented	
Total Funds Awarded to Date	500,000.00	
Total Funds Spent to Date	500,000.00	
Total Unaccounted Funds	0.00	
Technical Performance Score	34%	
Project Classification	B	
Comments	Projects were co-funded with CDF and it's not clear who did what part. No Records were kept for implementation.	



Project Number		
Constituency	Kisumu Town East	
Project Name	Simba Opepo Dispensary	
Project Activity	Construction of Dispensary	
Location/Ward	West Kajulu	
Mayors Name	His Worship Sammy Okello	
Project Status	Poorly implemented	
Total Funds Awarded to Date	499,300.00	
Total Funds Spent to Date	499,300.00	
Total Unaccounted Funds	0.00	
Technical Performance Score	14%	
Project Classification	B	
Comments	A co-funded project used by both CDF and LATF to embezzle money. The project has never been in use and is already wearing out.	



Project Number		
Constituency	Kisumu Town West	
Project Name	Dr. Robert Ouko Dispensary	
Project Activity	Construction of Dispensary	
Location/Ward	Central Kisumu	
Mayors Name	His Worship Sammy Okello	
Project Status	Poorly implemented	
Total Funds Awarded to Date	500,000.00	
Total Funds Spent to Date	450,000.00	
Total Unaccounted Funds	50,000.00	
Technical Performance Score	12%	
Project Classification	B	
Comments	A project built with no specifications, incomplete and abandoned.	



Project Number		
Constituency	Kisumu Town East	
Project Name	Railway Public Toilet	
Project Activity	Construction of Toilets	
Location/Ward	Railways	
Mayors Name	His Worship Sammy Okello	
Project Status	Poorly implemented	
Total Funds Awarded to Date	495,804.00	
Total Funds Spent to Date	495,804.00	
Total Unaccounted Funds	0.00	
Technical Performance Score	10%	
Project Classification	B	
Comments	Project was painted and no work was done, it's not in use and is being locked by an individual.	



Project Number		
Constituency	Kisumu Town East	
Project Name	River Auji	
Project Activity	Clearance of Auji river	
Location/Ward	Nyalenda	
Mayors Name	His Worship Sammy Okello	
Project Status	Poorly implemented	
Total Funds Awarded to Date	500,000.00	
Total Funds Spent to Date	500,000.00	
Total Unaccounted Funds	0.00	
Technical Performance Score	36%	
Project Classification	B	
Comments	Very minimal work was done if any.	



Project Number		
Constituency	Kisumu Town West	
Project Name	Kisumu Stadium	
Project Activity	Rehabilitation of stadium wall	
Location/Ward	Stadium	
Mayors Name	His Worship Sammy Okello	
Project Status	Poorly implemented	
Total Funds Awarded to Date	500,000.00	
Total Funds Spent to Date	500,000.00	
Total Unaccounted Funds	0.00	
Technical Performance Score	39%	
Project Classification	B	
Comments	Project abandoned after the first collapse due to poor workmanship.	



Project Number		
Constituency	Kisumu Town East	
Project Name	Renja Primary School	
Project Activity	Construction of two classrooms	
Location/Ward	Central Kolwa	
Mayors Name	His Worship Sammy Okello	
Project Status	Poorly implemented	
Total Funds Awarded to Date	660,000.00	
Total Funds Spent to Date	660,000.00	
Total Unaccounted Funds	0.00	
Technical Performance Score	40%	
Project Classification	B	
Comments	Only one class was built by LATF and they reported two classes.	



Project Number		
Constituency	Kisumu Town East	
Project Name	Rweya Community Hall	
Project Activity	Construction	
Location/Ward	East Kolwa	
Mayors Name	His Worship Sammy Okello	
Project Status	Poorly implemented	
Total Funds Awarded to Date	467,930.00	
Total Funds Spent to Date	467,930.00	
Total Unaccounted Funds	0.00	
Technical Performance Score	44%	
Project Classification	B	
Comments	The hall was built with poor quality materials and is already cracked all over.	


Project Number		
Constituency	Kisumu Town West	
Project Name	Juakali Public Toilet	
Project Activity	Construction	
Location/Ward	North Ward	
Mayors Name	His Worship Sammy Okello	
Project Status	Poorly implemented	
Total Funds Awarded to Date	495,804.00	
Total Funds Spent to Date	495,804.00	
Total Unaccounted Funds	0.00	
Technical Performance Score	23%	
Project Classification	B	
Comments	Project incomplete and has never been in use.	


Project Number		
Constituency	Kisumu Town West	
Project Name	Kaloleni Public Toilet	
Project Activity	Construction.	
Location/Ward	Kaloleni	
Mayors Name	His Worship Sammy Okello	
Project Status	Incomplete	
Total Funds Awarded to Date	479,115.00	
Total Funds Spent to Date	479,115.00	
Total Unaccounted Funds	0.00	
Technical Performance Score	54%	
Project Classification	C	
Comments	Project is not in use due to lack of drainage system.	


Project Number		
Constituency	Kisumu Town East	
Project Name	Police Post	
Project Activity	Construction.	
Location/Ward	Kaloleni	
Mayors Name	His Worship Sammy Okello	
Project Status	Incomplete	
Total Funds Awarded to date	499,305.00	
Total Funds Spent to date	499,305.00	
Total Unaccounted Funds	0.00	
Technical Performance Score	67%	
Project Classification	C	
Comments		


Project Number		
Constituency	Kisumu Town West	
Project Name	Simba – Katuoro Road	
Project Activity	Construction.	
Location/Ward	Nyalenda	
Mayors Name	His Worship Sammy Okello	
Project Status	Well implemented incomplete	
Total Funds Awarded to date	800,000.00	
Total Funds Spent to date	440,000.00	
Total Unaccounted Funds	360,000.00	
Technical Performance Score	60%	
Project Classification	C	
Comments	Project is not complete.	



Project Number		
Constituency	Kisumu Town West	
Project Name	Manyatta Market Sheds	
Project Activity	Construction	
Location/Ward	Manyatta / Kondele	
Mayors Name	His Worship Sammy Okello	
Project Status	Abandoned / Stalled	
Total Funds Awarded to date	500,000.00	
Total Funds Spent to date	349,200.00	
Total Unaccounted Funds	150,800.00	
Technical Performance Score	13%	
Project Classification	D	
Comments	Little work that was done was destroyed in the post-election skirmishes.	



Project Number		
Constituency	Kisumu Town West	
Project Name	Jamhuri Park Public Toilets.	
Project Activity	Construction	
Location/Ward	Milimani	
Mayors Name	His Worship Sammy Okello	
Project Status	Abandoned / Stalled	
Total Funds Awarded to date	580,000.00	
Total Funds Spent to date	292,274.00	
Total Unaccounted Funds	287,726.00	
Technical Performance Score	18%	
Project Classification	D	
Comments	Project has never been completed since it's start, for over four years.	

Project Number		 <p>Missing Project</p>
Constituency	Kisumu Town West	
Project Name	St. Mary's Primary E.C.D Centre	
Project Activity	Construction	
Location/Ward	North Ward	
Mayors Name	His Worship Sammy Okello	
Project Status	Ghost	
Total Funds Awarded to date	600,000.00	
Total Funds Spent to date	-	
Total Unaccounted Funds	600,000.00	
Technical Performance Score	0%	
Project Classification	E	
Comments	The project does not exist and the value is inflated.	

Project Number		
Constituency	Kisumu Town West	
Project Name	St. Mary's Primary	
Project Activity	Fencing	
Location/Ward	North ward	
Mayors Name	His Worship Sammy Okello	
Project Status	Ghost	
Total Funds Awarded to date	500,000.00	
Total Funds Spent to date	-	
Total Unaccounted Funds	500,000.00	
Technical Performance Score	0%	
Project Classification	E	
Comments	The project never took off.	

Project Number		 Missing Project
Constituency	Kisumu Town East	
Project Name	Migosi Health Centre	
Project Activity	Construction	
Location/Ward	Manyatta/Kondele	
Mayors Name	His Worship Sammy Okello	
Project Status	Ghost	
Total Funds Awarded to date	800,000.00	
Total Funds Spent to date	-	
Total Unaccounted Funds	800,000.00	
Technical Performance Score	0%	
Project Classification	E	
Comments		

Project Number		
Constituency	Kisumu Town West	
Project Name	Rotary Centre	
Project Activity	Painting/ Renovation	
Location/Ward	Market	
Mayors Name	His Worship Sammy Okello	
Project Status	Ghost	
Total Funds Awarded to date	200,000.00	
Total Funds Spent to date	-	
Total Unaccounted Funds	200,000.00	
Technical Performance Score	0%	
Project Classification	E	
Comments	The contractor came and replaced 8 windows and 1 door and has never been seen.	

Project Number		
Constituency	Kisumu Town East	
Project Name	Oriang and Kianja Pri. Schools	
Project Activity	Constructions	
Location/Ward	Market	
Mayors Name	His Worship Sammy Okello	
Project Status	Ghost	
Total Funds Awarded to date	736,649.00	
Total Funds Spent to date	-	
Total Unaccounted Funds	736,349.00	
Technical Performance Score	0%	
Project Classification	E	
Comments		

Annex 2
CDF/LATF Project Rapid Assessment Form

Recommendation (mark one box)	Stage 1 = OK	Stage 2 = Further Investigation	Report No.	

Constituency Name		Location/Ward	
Project Name		Project Number	
Project Activity		Rural/Urban	

Project Status	Complete		Incomplete/stalled		Incomplete		Does not exist	
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Amount Awarded	FY 2007/08	FY 2006/07	FY 2006/05	FY 2005/04
Kshs.				

Total CDF Funds Spent to date (April 2008) Kshs.	
--	--

Total Other Funds Spent to date (April 2008) Kshs. (NGOs, CBOs, FBOs, Private Sector, etc)	
---	--

Total Funds Spent to date (April 2008) Kshs.	
--	--

CDF Project Manager Name		Contact Nos	
Project Contractor Name		Contact Nos	
Other Contact Person		Contact Nos	

Field Visit Assessment Information

Name or general position of people met at project site	
1.	3.
2.	4.

Project Score	Out of 10	Comments
Community participation in selection/community/users satisfaction		
Project completion status -- on time/within budget?		
Visual assessment of overall quality of construction and finish		
Total Project Rapid Score (out of 30)		

Note: A mark of 10 is excellent, while a mark of 1 is very bad

Signature of RO:		Time and Date:	
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Annex 3

CDF/LATF Project Users Questionnaire

Quest. No.:

Name of DMO

Instructions for DMO

- Explain who you are, and the purpose of your visit. Clearly state that the interview is anonymous.
- Ask the person if they know about the concerned project before starting the interview, if they have no knowledge then do not interview them.
- If the person agrees to be interviewed, ask how long they have been resident in the community. If it is less than six months do not undertake the interview. Do not interview people directly or officially involved in managing the project as they will have a bias.
- DMOs must interview a mix of women and men at all project locations.
- The minimum requirement is 4 user interviews/project.
- In questions with written answers be very clear and concise

1. Name of District		2. Constituency Name	
3. Name of Project		4. Location Name	
5. Gender of person interviewed (circle one answer number)		1. Female	2. Male
6. Age of person interviewed		_____ years	
7. Occupation (circle one answer number)	1. Farmer 2. Business Owner 3. Labourer /Housekeeper	4. Private Sector Employee 5. Government employee 6. Other (explain) _____	
8. DMO -- Why have you selected this person? (list relationship to project)	1. Resident lives near project 2. Resident from community uses the project 3. Other (explain) _____		
9. Do you know who funded the project?		1. Yes 2. No	
10. If yes, can you say who?	1. CDF 2. LATF 3. MP	4. Community 5. Donors/NGOs 6. Government	7. Councillor 8. Private company 9. Do not know 10. Other (explain) _____
11. Is the project complete and in use, or incomplete and in use?	1. Project is completed and in use 2. Project is completed and not in use 3. Project is incomplete and in use 4. Project is incomplete and not in use 5. Project is "missing", does not exist		
12. Please explain your answer? (If the person choose option 2, 3, 4, or 5)			
13. Did you or people you know in the community participate in project selection?	1. Yes, community participated 2. No, community did not participate 3. Do not know		
14. If yes, please explain how you know this?	1. I attended the meeting 2. I know people who attended and they told me 3. Other (explain) _____		
15. If yes, do you know approximately how many people attended the meeting to select the project?	1. _____ people (write the number) 2. Do not know		
16. If yes to Q10, (community participated in project selection), Was this project selected as a priority for this community?	1. Yes 2. No 3. Do not know		

17. If no to Q10, do you know who selected the project?	1. MP 2. Councillor	3. Chief/Govt. official 4. Do not know	5. Other _____
18. Did you or people you know in the community participate in project implementation?	1. Yes, community participated 2. No, community did not participate 3. Do not know		
19. If yes, how?	1. They contributed labour/security/supervision/goods/materials/land etC 2. They gave money 3. Other (explain) _____		
20. Was there a Project Management Committee formed for this project?	1. Yes	2. No	3. Do not know
21. If yes, who selected this Committee?	1. MP selected 2. Community selected 3. MP and community	4. Councillor selected 5. Govt. selected	6. Do not know 7. Other (explain) _____
22. What is your satisfaction in terms of quality of the facility and value for money spent on this project?	1. Very satisfied 2. Satisfied	3. Dissatisfied 4. Very dissatisfied	
23. If Dissatisfied or Very dissatisfied, explain why?			
24. Was this project transparently managed?	1. Yes 2. No	3. Do not know	
25. If no, explain why not?			
26. How would you rate the project in terms of impact on beneficiaries?	1. High impact – many people in community benefited 2. Medium impact – some people in community benefited 3. Low impact – none/few people in community benefited		
27. What are the three most important future projects for this community?	1. _____		
	2. _____		
	3. _____		
28. Can you suggest ways to improve implementation of CDF/LATF projects?	1. _____		
	2. _____		
	3. _____		
29. DMO Verification -- What is the actual completion status of the project based on observation? (visit the project and then complete this question)	1. Project is completed and in use		
	2. Project is completed and not in use		
	3. Project is incomplete and in use		
	4. Project is incomplete and not in use		
	5. Project is “missing”, does not exist		

Name of interviewer	Signature of interviewer	Date and time of interview

Annex 4

Technical Project Assessment Form

Project Score (Out of 100)		%	Project No.	
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Project Type (LATF/CDF)		Project No.	
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Project Name		Constituency Name	
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District Name		Location / Ward Name	
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Area	Out of 10	Justify the score you gave with explanation below (write clearly and neatly)
(1) Quality of materials used		
(2) Project completion status -- on time/within budget?		
(3) Project cost – does it represent value for money		
Total (total the marks given out of 30, then list %)		What is your overall recommendation (circle one answer) 1. Project <u>has been</u> well implemented and looks as though there is good value for money for the community. 2. Project <u>has not been well</u> implemented and looks as though funds have not been well used. 3. Is difficult to fully assess.
	%	

Note: A mark of 10 is excellent, while a mark of 1 is very bad.

Name of technical reviewer:	Date:
Signature of technical reviewer:	Time: